

# Highlands School Board Meeting Highlights

## June 15, 2009 Regular School Board Meeting

NOTE: This Board Highlights document includes the actions of the School Board Meeting. It is not meant to be an exact reflection of the meeting's minutes.

**APPROVAL OF MINUTES** - The Board approved the minutes of the May 11, 2009 Regular Meeting and the May 19, 2009 Special Meeting.

- *Mrs. Wantland abstained from voting on the May 11, 2009 minutes.*

**SECRETARIES CORRESPONDENCE** – No report.

**STUDENT REPRESENTATIVE'S REPORT** – No report.

**SUPERINTENDENT'S REPORT** – Dr. Louis J. Baldassare reported that the summer cleaning process has started, as well as the installation of the windows in the High School. A part for the swimming pool has been ordered and should be installed this week, allowing the pool to be opened soon. Commencement was a wonderful event, with the graduation committee performing above and beyond expectations. Also, the Relay For Life event held at the community track was well attended and raised a significant amount of money for cancer research. In regards to discipline, a committee has been selected composed of teachers, administrators and the Superintendent. The committee will begin meeting and brainstorming ideas for a district-wide discipline plan next week. All buildings and levels are represented for an overall perspective. Dr. Baldassare is awaiting a return phone call from District Attorney Stephen Zappala regarding the legality of audio recording on school buses. In Middle School news, Rev. Cameron Malcolm reported that the "Listening Service" at the school made 151 contacts last school year. It is a quality service and the District thanks Rev. Malcolm and his associates for their time and dedication to these students.

- *The Board unanimously approved the following:*

**CAFETERIA** – Mrs. Wantland, Mrs. Wisner

- The Cafeteria Fund Financial Report for May 2009, as submitted.
- Payment of Cafeteria Fund bills, as follows:

May 2009 to be paid	<b>\$49,045.72</b>
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**STUDENT ACTIVITIES** – Mrs. Fox, Mrs. Wantland

- The Student Activities Fund Financial Report for the month of April 2009, as submitted.
- The start of the Highlands DVD Club, as submitted
- The tentative approval of the Spring 2011 Student Trip to Europe, with funds to be maintained by the Student Activities Account. *(The Board reserves the right to cancel this event if conditions warrant.)*

**STUDENT DISCIPLINE – Mr. Peck, Mrs. Wisner, Mr. Lang**

No Report.

**INSTRUCTION – Mrs. Wisner, Mrs. Wantland**

- The 2009-2010 Allegheny Intermediate Unit Educational Services Agreement, as submitted.
- The contract with Family Services of Western Pennsylvania, as submitted. Monies to be paid by Safe and Drug Free Schools funds and District/IDEIA funds.
- The Elementary Autistic Support Class for the 2009- 2010 School Year, as submitted.
- The first reading of the new Secondary Grading Policy, as submitted.
- The adoption of the following textbook for the 2009- 2010 school year:
  - A. Architecture Residential Drafting and Design  
 Publisher – Goodheart-Wilcox  
 High School Architectural Drafting and Design  
 Cost - \$1,386.00

**TRANSPORTATION – Mr. Heasley, Mr. Misejka**

- The installation of cameras on the busses. Cameras with sound (if approved by the District Attorney's Office) at a cost of \$80,979, through state bid pricing to be paid from Grants, Stimulus Funds, and Bond Issue.

**BUILDINGS & GROUNDS – Mr. Misejka, Mr. Heasley**

- The use of facilities, as submitted.
- The proposal with Kimball Architects to construct a High School Vestibule and replace the Grandview Wall, as submitted.
- The sale of the following properties to the bidder:
  - A. 12709 Roosevelt Street, Natrona Heights –  
**Mr. William Cadamore** for \$11,101.00

- B. 710 Jefferson Street, Natrona Heights -  
**Mr. Joseph Morow** for \$6,800.00
- The sale of the following vehicles to the highest bidder:
  - A. 1992 Dodge Caravan – **Mr. Thomas Macura**, \$235.00
  - B. 1993 Chevy Pickup – **Mr. Thomas Macura**, \$3,210.00
- The purchase of Middle School Cafeteria Tables through state bid contract with Hertz Co. at a cost of \$25,077.
- The installation of 1 Electronic Turnstile for the High School Football field from North American Fencing Company at a cost of \$8,086.

**PERSONNEL – Mrs. Fox, Mrs. Thimons**

- The hiring of the following summer workers, in accordance with Board Policy #505 (Pre-Employment Drug Test) Act 34, and Act 151:

**Buildings and Grounds**

**Benjamin Swantner**

**Katie Bigley**

**Anette Wasilowski**

**Harry Burrell**

**Jordan Thompson**

**Kaitlyn Weber**

**Frank Borkowski, Jr.**

**Timothy Glowatski**

**Kylie Moucheron**

**Ryan Capozzoli**

**Jane Burkett**

**Robert Bock**

**Joshua Mack – Ratify**

**Justin Mack – Ratify**

**Gary Ponchel**

**Computer Aide – District Wide**

**Jennifer Morgan**

- The hiring of the following Classified Staff, as per Board Policy #505 (Pre-Employment Drug Test) #514, Act 34, Act 151, and FBI Criminal Record Check)

**A. Suzanne Essay**

Kindergarten Aide – Replacement at Grandview Elementary

Effective 2009-2010 school year.

- With regret, the retirement of **Katherine Finucan**, Cafeteria Worker – High School, effective June 30, 2009.
- With regret, the retirement of **Dr. Karol L. Galcik**, Superintendent, effective June 29, 2009.
- Rescinding the sabbatical leave and accept, with regret, the resignation of **Terry Fox** – Music Teacher – Grandview Elementary, effective June 12, 2009.
- The resignation of **Bridgette DePew** – Varsity Marching Band Majorette and Drill Team Sponsor, effective June 30, 2009.
- The resignation of **Kelly Wriglesworth** – Elementary Teacher – Fairmount Elementary, effective the end of the 2008-2009 school year.
- The assignment of the following Summer School programs and staff:

**Program**

June 22 – July 17, 2009, Highlands High School, 8 a.m. to 12:30 p.m.

**Tentative Teachers** (Salary – Curriculum Rate)

**Tom Culleiton – Coordinator**

**Kim Hines – Secretary**

**Cassandra Doggrell**

**Daniel Broadbent**

**John Radvan**

**Katherine Keenan**

**Kayla Wilhelm**

**Tom Abbott**

**Todd Bengel**

**Pat Hassler**

**Nick Polcha**

**Program**

June 29 – July 30, 2009, Fawn Elementary, 9:00 a.m. to Noon

**Teachers** (Salary – Curriculum Rate, Payable from Title 1 Funds)

**Randy Rybak**

**Autumn Turk**

**Patty Burris  
Patricia Jamieson  
Kevin Mason  
Melissa McCurdy  
Lauralee Milberger  
Samantha Perlik  
Kim Hartman  
Jody Shumaker – Substitute**

**Aides** (Salary as per Aide Salary Schedule)  
**Geralyn Misejka  
Terri Artman**

**Program – Special Ed. Summer Prog./Extended School Year**

June 29 – July 31, 2009, Fawn Elementary & Middle School, 9 a.m. to Noon

**Teachers, Behavior Specialists and Nurses** (Salary – Curriculum Rate,  
Payable from ESY Funds/IDEA Funds)

**Jennifer Moser  
Christine McLaughlin  
Shelley Brown  
Kristy Stawinski  
Bridgett DePew  
Janet McCurdy  
Shelley Long/Amy Valentine  
Rebecca O'Hara**

**Aides** (Salary as per Aide Salary Schedule)  
**Rebecca Leasure  
Brandi Brukner  
Leslie Smith  
Carrie Taraszewski  
Carol Bonifati  
Anatasia Bonifati  
Michelle Joyce  
Stephanie Glaister  
Annie Garrett**

**Teachers, Behavior Specialists and Nurses** (Salary – Curriculum Rate,  
Payable from ESY Funds/IDEA Funds)

**Jennifer Galcik  
Debbie Gorentz  
Kristan Ferrante  
Amanda Coulter  
Beth Ringer  
Mary Jo Lucchino  
Kim Woodrow  
Bridget Seery  
Faith Foster**

**Aides**(Salary as per Aide Salary Schedule)

**Sandy Dorn  
Rita Mosovsky  
Robin Davis  
Amy Morgan  
Cindy Corey  
Annie Garrett  
Lisa Mazza  
Jan Mazzotta**

- The hiring of **Beth Kendra** – 9<sup>th</sup> Grade Junior Varsity Cheerleading Coach (5 units) for the 2009-2010 School Year.
- The hiring of **Melissa Bernath** – Varsity Cheerleading Coach (5 units) for the 2009-2010 School Year and Co-Competitive Cheerleading Coach (7 units) for the 2009-2010 School Year.
- The hiring of **Lauren Ventorini** – Co-Competitive Cheerleading Coach – Varsity (3 units) for the 2009-2010 School Year.
- The hiring of the following Employee: (In accordance with Board Policy #404 (Pre-Employment Drug Test) #414, Act 34, Act 151, and FBI Record Check).

**A. Paul Sexton**  
Custodial Shift Supervisor  
Salary \$42,000.00  
Effective June 16, 2009

- The hiring of **Dr. Robert M. Marchi** to perform Dental Exams for the 2009-2010 school year at a stipend of \$400.00.
- The hiring of **Dr. Stephen A Kuniak** to perform Dental Exams for the 2009-2010 school year at a stipend of \$400.00.
- The elimination of 2 Community Center Custodial Positions and renaming them to project workers to do other assignments/projects district- wide, including the Community Center.
- The adding of three Behavior Specialist positions – two for ISS and one for the new Alternative Education Program.
- The ratification of the 2008-2009 Substitute Teacher Call List, as submitted (In accordance with Board Policy #405 Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check.
- With regret, the retirement of **Marie Pawlak**, Library Aide, Fawn Elementary effective June 10, 2009.
- The appointment of **Dr. Joseph Latess** to the Assistant Superintendent's position, effective August 1, 2009, for a term of 4 years, at a starting salary of \$123,500.00, as submitted.
- The hiring of **Dr. Shergill** as the District Physician for the 2009-2010 school year at a cost of \$6,556.36.

**FINANCE/TAX – Mrs. Thimons, Mrs. Wantland**

- The Treasurer's Report for the month of April 2009, as submitted.
- The Tax Refunds for June 2009 in the amount of \$1,973.82, as submitted.
- The payment of General Fund bills for June, as submitted.
 

To Be Ratified	\$ 699,214.73
To Be Paid	<u>\$ 629,463.26</u>
<b>TOTAL</b>	<b>\$1,328,677.99</b>
- The payment of 2007 Bond Issue bills for June 2009, in the amount of \$182,233.11 as submitted.
- The adoption of the 2009-2010 Budget in the amount of \$37,959,103. as prescribed in Section 687 of the Public School Code, as submitted.

- The following structure, in accordance with Section 672 of the Pennsylvania School Code, for the 2009-2010 school year:

**23.71** Mills of Real Estate - **\$5.00** Regular Per Capita Tax (No Tax Increase)

Act 511

\$5.00 Per Capita Tax

Earned Income Tax ½%

Realty Tax ½%

Occupational Privilege Tax - \$5.00 – School District Share

- Hosack, Specht, and Muetzel & Wood LLP to audit the district's wage tax collection for the 2008-2010 years ending in June. (same as in the past for Harrison Township & Brackenridge)

- The following insurance programs for the 2009-2010 school year, in accordance with Section 513 of the School Code, as follows:

Insurance

Company

Paid-Up Life

American General, Old Line  
Life, Aetna

Group Life

Aetna

Group Workers Comp

PSBA/Loynd & Lindquist

District Property & Liability/Umbrella

PSBA/Loynd & Lindquist

- Awarding the Allegheny Intermediate Unit Joint Purchasing bids and District bids for the 2009-2010 school year, as submitted.
- Accepting the 2009-2010 Substitute Salary Schedule, as submitted.
- Approving resolution implementing Act 1 Homestead and Farmstead Exclusion, with an estimated refund of \$233 per Homestead, as submitted.
- Approving all necessary budget transfers from the total independent audit reclassification, in accordance with Section 687 of the School Code.
- Approving acceptance of Brackenridge, Fawn, and Harrison and Tarentum Tax Collectors 2008-2009 settlements, exonerate current collectors from further collection of 2008-2009 taxes, and direct that all unpaid taxes be turned over to the Delinquent Tax Collectors. The exonerations of these settlements are contingent upon the auditor's review and recommendation in July or August 2009.
- Motion to authorize the Solicitor to consent to the petition of Heights Plaza (Wild Blue Management, LP) for rehearing on Real Estate Assessment Appeals at BV



07-004957, (B&L 1519L10); BV 07-004959, (B&L 1519G 180); BV 07-004960, (B&L 1519G195); BV 07-004961, (B&L 1519K 190)

- *Mrs. Wantland & Mrs. Wisner voted against this approval.*

**COMMUNITY OUTREACH Mrs. Wantland, Mrs. Fox, Mrs. Thimons, Mr. Peck**

No report.

**FORBES ROAD CTC – Mrs. Fox, Mrs. Beale**

- The participation in the Forbes Road & Technology Center's 2009-2010 Revenue Anticipation Note in the amount of \$4,800,000.

**PSBA/NSBA – Mrs. Thimons**

- Mrs. Thimons reported that the representative for our area will be appearing on a KDKA Radio show and will be discussing the Keystones Exams. PSBA also is seeking suggestions from local boards about its platform this upcoming year.

**POLICY – Mr. Heasley, Mrs. Thimons**

No report.

**ATHLETICS – Mr. Lang, Mr. Heasley**

- The Athletic Fund Financial Report for April and May 2009, as submitted.
- The hiring of the following athletic personnel for the 2009-2010 school year, in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check: (Salary as per Board/HEA Collective Bargaining Agreement.)

<b>Name</b>	<b>Position</b>
<b>Susan Giovengo</b>	Coach - Girls Middle School Soccer
<b>Stephanie Glaister</b>	Ticket Taker – Football
<b>Patricia DiLuigi</b>	Ticket Seller – Football
<b>Justine McArdle</b>	Ticket Taker – Football
<b>Melissa Klingensmith</b>	Coach – Girls JV Volleyball – Pending Physical/TB Test
<b>Greg Meyer</b>	Coach – Girls Varsity Soccer
<b>Amy Kanzic</b>	Coach – Girls JV Soccer
<b>Mike Choma</b>	Volunteer General Manager – Football

- The hiring of **Dr. Shergill** as the Athletic Physician for the 2009-2010 school year at a cost of \$6,000.00.

**TECHNOLOGY** – Mrs. Wantland, Mrs. Wisner

No report.

**MISCELLANEOUS**

- A combined Planning and Regular Meeting on **July 20, 2009** at 7 p.m. in the Highlands Community Center.

*2009 Highlands School Board Members*

*Debbie Beale - President*

*Carrie Fox - Vice President*

*Laura Thimons*

*William Heasley*

*Ron Lang*

*Ron Mizejka*

*Mark Peck*

*Karen Wantland*

*Judy Wisner*