

Monday, December 6, 2021

**COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS**

**HIGHLANDS SCHOOL DISTRICT  
COMBINED AGENDA PLANNING AND REGULAR SCHOOL BOARD MEETING  
7:30 PM HIGH SCHOOL LIBRARY AND VIRTUALLY THROUGH LIVE-STREAM ZOOM PLATFORM**

Highlands School Board Policy allows individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.

**1. SUPERINTENDENT'S REPORT - Dr. Mawhinney**

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**2. STUDENT REPRESENTATIVE'S REPORT - Daniel Thimons**

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**3. COMMUNITY REPORT - Jennifer Goldberg**

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**4. NEW AGENDA ITEM - HEALTH AND SAFETY PLAN**

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**Subject** 4.1 Agenda Item Addition

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category 4. NEW AGENDA ITEM - HEALTH AND SAFETY PLAN

Access Public

Type Action

Recommended Action Motion to revise the agenda to add an action item to revise the Highlands Health and Safety Plan to have the students and staff continue with mandatory mask wearing.

**5. PUBLIC COMMENT**

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**6. CAFETERIA - Mrs. Wisner**

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**Subject** 6.1 Report

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category 6. CAFETERIA - Mrs. Wisner

Access Public

Type

**7. STUDENT ACTIVITIES - Mrs. Kocon, Ms. Butler**

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**Subject** 7.1 Report

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category 7. STUDENT ACTIVITIES - Mrs. Kocon, Ms. Butler

Access Public

Type

## **8. STUDENT DISCIPLINE - Mrs. Babinsack, Mrs. Wisner**

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<b>Subject</b>	<b>8.1 Report</b>
Meeting	Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS
Category	8. STUDENT DISCIPLINE - Mrs. Babinsack, Mrs. Wisner
Access	Public
Type	

## **9. INSTRUCTION - Ms. Canonge, Mrs. Kocon**

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<b>Subject</b>	<b>9.1 Report</b>
Meeting	Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS
Category	9. INSTRUCTION - Ms. Canonge, Mrs. Kocon
Access	Public
Type	

## **10. TRANSPORTATION - Mr. Witt**

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<b>Subject</b>	<b>10.1 Report</b>
Meeting	Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS
Category	10. TRANSPORTATION - Mr. Witt
Access	Public
Type	Reports

## **11. BUILDINGS AND GROUNDS -**

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<b>Subject</b>	<b>11.1 Report</b>
Meeting	Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS
Category	11. BUILDINGS AND GROUNDS -
Access	Public
Type	Reports

## **12. PERSONNEL - Mr. Witt, Ms. Butler**

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<b>Subject</b>	<b>12.1 Rescission - Professional Employee</b>
Meeting	Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS
Category	12. PERSONNEL - Mr. Witt, Ms. Butler

Access Public  
Type Action  
Recommended Action Recommend rescinding the hiring of the following Professional Employee:  
A. Stephanie DiCarolis  
ELA Teacher - Grade 6  
Highlands Middle School  
Effective: November 24, 2021

**Subject 12.2 Resignation - Classified Employee**

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS  
Category 12. PERSONNEL - Mr. Witt, Ms. Butler  
Access Public  
Type Action  
Recommended Action Recommend approving the resignation of the following employee:  
A. Alexander Konesky  
Custodian I  
Effective: December 31, 2021  
PSERS Retirement

**Subject 12.3 New Hire - Professional Employee**

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS  
Category 12. PERSONNEL - Mr. Witt, Ms. Butler  
Access Public  
Type Action  
Recommended Action Recommend approving the following, pending completion and receipt of all new hire documentation:  
A. Kasey Wolford  
Special Education Teacher  
Highlands Middle School  
Salary: Step 17 Bachelors; \$47,300 - Prorated  
Effective: January 3, 2022  
B. Dana Bingham  
ELA Teacher  
Highlands Middle School  
Salary: Step 11 Masters, \$53,150 - Prorated  
Effective: January 3, 2022

**Subject 12.4 Student Activity Sponsors / Supplemental Positions 2021-2022**

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category 12. PERSONNEL - Mr. Witt, Ms. Butler

Access Public

Type Action

Recommended Action Recommend approving the following for Student Activity Sponsors and Supplemental Positions for the 2021-2022 school year, contingent upon the activity occurring during the school year:

- Shane Lisowski - Middle School AV Manager
- Renee Ludwig - Middle School Show Choir

**Subject 12.5 Leave Requests**

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category 12. PERSONNEL - Mr. Witt, Ms. Butler

Access Public

Type Action

Recommended Action Recommend approving/ratifying the following leave request:

- A. Employee #5181 - Ratify FMLA Effective: July 15, 2021 through September 6, 2021 Utilizing sick days Per the terms of the FMLA
- B. Employee #5198 FMLA Effective: December 7, 2021 through January 18, 2022 Utilizing 13 sick days and 10 personal days Per the terms of the FMLA

**13. FINANCE/TAX - Mrs. Kocon**

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**Subject 13.1 Tax Refunds**

Meeting Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category 13. FINANCE/TAX - Mrs. Kocon

Access Public

Type Action

Recommended Action Recommend approving Tax Refunds, as submitted.

File Attachments  
Tax Refunds- 12-06-21.pdf (28 KB)

**14. SECURITY AND SAFETY - Ms. Butler, Mrs. Babinsack**

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**Subject**                    **14.1 Discussion - Health and Safety Plan**

Meeting                    Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category                    14. SECURITY AND SAFETY - Ms. Butler, Mrs. Babinsack

Access                    Public

Type                    Discussion

Health and Safety Plan discussion: Masking requirement - Maintain or revise the Highlands School District Health and Safety Plan.

**Subject**                    **14.2 Health and Safety Plan**

Meeting                    Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category                    14. SECURITY AND SAFETY - Ms. Butler, Mrs. Babinsack

Access                    Public

Type                    Action

Recommended Action    Recommend approving revising the Highlands Health and Safety Plan to require students and staff to continue to wear masks, as submitted.

File Attachments  
[MASKREQUIRED-HighlandsSDARPESSERHealthSafety Plan.docx \(92 KB\)](#)

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**15. FORBES ROAD CTC - Ms. Butler**

**Subject**                    **15.1 Report**

Meeting                    Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category                    15. FORBES ROAD CTC - Ms. Butler

Access                    Public

Type                    Reports

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**16. PSBA/NSBA - Ms. Canonge**

**Subject**                    **16.1 Report**

Meeting                    Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category                    16. PSBA/NSBA - Ms. Canonge

Access                    Public

Type                    Reports

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**17. AIU 3 REPORT -**

**Subject**                    **17.1 Report**

Meeting                    Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category                    17. AIU 3 REPORT -

Access                    Public

Type                    Reports

**18. POLICY - Mrs. Wisner, Ms. Canonge**

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**Subject**                    **18.1 Report**

Meeting                    Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category                    18. POLICY - Mrs. Wisner, Ms. Canonge

Access                    Public

Type

**19. ATHLETICS - Mr. Witt, Mrs. Babinsack**

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**Subject**                    **19.1 Report**

Meeting                    Dec 6, 2021 - COMBINED AGENDA PLANNING AND REGULAR VOTING MEETING - ACTION ITEMS

Category                    19. ATHLETICS - Mr. Witt, Mrs. Babinsack

Access                    Public

Type

**20. MISCELLANEOUS**

**21. ADJOURNMENT**

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