

NOTICE

Highlands School Board Policy allows individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
FEBRUARY 18, 2019**

AGENDA

I. FLAG SALUTE

II. ROLL CALL

III. APPROVAL OF MINUTES

Recommend approving the minutes of the January 21, 2019 Regular School Board Meeting.

IV. SECRETARY'S REPORT

V. SUPERINTENDENT'S REPORT

VI. STUDENT REPRESENTATIVE'S REPORT

VII. COMMUNITY OUTREACH

VIII. AGENDA ITEMS

1.0 CAFETERIA – Mr. Mundy, Ms. Chybrzynski

1.1 Recommend approving the payment of Cafeteria Fund Bills, as submitted.
[SEE FINANCIAL REPORT 1.1]

February to be paid \$ 52,854.06

2.0 STUDENT ACTIVITIES – Ms. Chybrzynski, Mr. Betts

2.1 Recommend approving the Student Activities Fund Financial Report for
January 2019, as submitted.
[SEE FINANCIAL REPORT 2.1]

- 2.2 Recommend approving the following field trips:
- Michael Zeiler – Grades 9-12
May 24, 2019
Carnegie Mellon University only
38 students; 2 adults
 - Teresa Emeloff – Grades 11-12
March 7, 2019
Carnegie Museum of Art
10 students; 1 adult

3.0 STUDENT DISCIPLINE – Mrs. Neese, Mrs. Wisner

- 3.1 Recommend approving Student Discipline Agreement with Student #203389, as presented.
- 3.2 Recommend approving Student Discipline Agreement with Student #212125, as presented.
- 3.3 Recommend approving Student Discipline Agreement with Student #216993, as presented.
- 3.4 Recommend approving Student Discipline Agreement with Student #204093, as presented.
- 3.5 Recommend approving Student Discipline Agreement with Student #203209, as presented.
- 3.6 Recommend approving Student Discipline Adjudication with Student #216043, as presented.
- 3.7 Recommend approving Student Discipline Adjudication with Student #204483, as presented.

4.0 INSTRUCTION – Mrs. Neese, Ms. Chybrzynski

- 4.1 Recommend approving the ratification of Medical Staffing Service Addendum A to the Agreement between Capital Healthcare Solutions, Inc. and Highlands School District, as submitted.
[SEE APPENDIX 4.1]
- 4.2 Recommend approving the Middle School and High School Program of Studies, as submitted.
[SEE APPENDIX 4.2]

5.0 TRANSPORTATION – Mr. Mundy, Mrs. Peters

- 5.1 Report.

6.0 BUILDINGS & GROUNDS – Mr. Betts, Mr. Cohen

- 6.1 Recommend approving the Use of Facilities, as submitted.
[SEE APPENDIX 6.1]
- 6.2 Recommend approving the Western PA Conservancy project with an estimated cost of \$600-\$800 for the district to maintain.
- 6.3 Recommend approving thirteen trees being planted by the Harrison Township Tree Committee near the stadium along Twelfth Avenue in Natrona Heights during the spring season.
- 6.4 Recommend approving VEBH architects to provide architectural services related to masonry restoration / roof leak remediation at Highlands Elementary School in the amount of \$22,112.00, as submitted.
[SEE APPENDIX 6.4]

7.0 PERSONNEL – Mr. Masarik, Mr. Cohen

- 7.1 Recommend approving the dismissal of payroll and benefits secretary, Iesha Griffin, as presented.
- 7.2 Recommend approving the cafeteria classification change for the following employee:
 - A. Jones, Tammy
Head Cook
Highlands High School
Pay rate: \$15.88 per hour
Effective: February 1, 2019
- 7.3 Recommend approving the resignation of the following classified employee:
 - A. Verri, Amy
Paraprofessional
Highlands High School
Effective: February 15, 2019
- 7.4 Recommend approving the reclassification of leave for employee #5236:
 - FMLA: January 2, 2019 – March 28, 2019
Utilizing sick and personal days
 - Paid Leave of Absence: March 29, 2019 – June 7, 2019
Utilizing sick days

7.5 Recommend approving the retirement of the following professional employee:

- A. Youell, Rita
First Grade Teacher
Highlands Elementary School
Effective: June 7, 2019

7.6 Recommend ratifying the resignation of the following substitute teacher who was paid through STS:

- Fyalkowki, Rachel
Effective: January 25, 2019
(was assigned as a substitute to a teacher position from January 22, 2019 - March 25, 2019)

7.7 Recommend approving the Resolution authorizing a statement of charges and unpaid leave effective February 19, 2019 for employee #5381, as presented.

8.0 FINANCE/TAX – Mrs. Peters, Mr. Masarik

8.1 Recommend approving Tax Refunds, as submitted.
[SEE FINANCIAL REPORT 8.1]

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|---------------------|-------------|
| February to be paid | \$ 1,234.23 |
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8.2 Recommend approving payment of General Fund Bills, as submitted.
[SEE FINANCIAL REPORT 8.2]

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|------------------------|----------------------|
| January to be ratified | \$ 271,605.45 |
| February to be paid | <u>\$ 651,397.38</u> |
| | \$ 923,002.83 |

8.3 Recommend approving the Treasurer’s Report for January 2019, as submitted.
[SEE FINANCIAL REPORT 8.3]

8.4 Recommend approving the Agreement between the County of Allegheny and Highlands School District for the placement of an Air Monitoring Station at the District’s property as part of the Air Quality Monitoring Program for the period of January 1, 2019 through December 31, 2021, as submitted.
[SEE APPENDIX 8.4]

8.5 Recommend approving the preliminary general fund budget for fiscal year 2019-2020 in accordance with Act 1 and the Pennsylvania School Code, as submitted.

[SEE FINANCIAL REPORT 8.5]

9.0 SECURITY & SAFETY – Mr. Cohen, Mrs. Wisner

9.1 Recommend approving the contract termination between Gentile & Associates Inc. Security Company and Highlands School District effective March 15, 2019.

9.2 Recommend approving the Contract Agreement between Olympia Security Group, LLC. and Highlands School District effective March 18, 2019, as submitted.

[SEE APPENDIX 9.2]

10.0 FORBES ROAD CTC – Mr. Mundy, Mrs. Neese

10.1 Report.

11.0 PSBA/NSBA – Ms. Chybrzynski

11.1 Report.

12.0 AIU 3 REPORT – Mrs. Beale

12.1 Report.

13.0 POLICY – Mrs. Wisner, Mrs. Neese

13.1 Report.

14.0 ATHLETICS – Mr. Masarik, Mr. Cohen

14.1 Recommend approving the Athletic Fund Bills for January 2019, as submitted.

[SEE FINANCIAL REPORT 14.1]

15.0 MISCELLANEOUS

IX. REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

X. ADJOURNMENT