

**HIGHLANDS SCHOOL DISTRICT
AGENDA PLANNING, PREPARATION & DELIBERATION MEETING
May 14, 2012**

AGENDA

I. AGENDA ITEMS

1.0 CAFETERIA - Mr. Hanford, Mr. Krzton

- 1.1 Consider approving the Cafeteria Fund Financial Report, as submitted.
- 1.2 Consider approving the payment of Cafeteria Fund bills, as submitted.
- 1.3 Consider approving the bids for Ice Cream, Milk, and Bread to:

2.0 STUDENT ACTIVITIES - Mrs. Thimons, Mr. Love

- 2.1 Consider approving the Student Activities Fund Financial Report, as submitted.

4.0 INSTRUCTION - Mr. Love, Mrs. Thimons

- 4.1 Consider approving the November 2012 School Calendar, as submitted. [COPY ATTACHED]
- 4.2 Consider approving the Cyber Services Agreement with Seneca Valley School District for the 2012-2016 school years. [COPY ATTACHED]
- 4.3 6th Grade Mathematics Class Presentation (*Voting Meeting*)

5.0 TRANSPORTATION - Mr. Masarik, Mr. Hanford

- 5.1 Report.

6.0 BUILDINGS & GROUNDS - Mr. Lang, Mrs. Fox

- 6.1 Consider approving the Use of Facilities, as submitted. [COPY ATTACHED]

8.0 FINANCE/TAX – Mr. Miles, Mrs. Thimons

- 8.1 Consider approving the Treasurer’s Report, as submitted and subject to audit.
- 8.2 Consider approving the General Fund bills, as submitted.
- 8.3 Consider approving the Bond Issue bills, as submitted.
- 8.4 Consider the approval of the 2012-2013 Preliminary Budget, including all reductions as submitted by administration.
- 8.5 Consider approving the request to Sheriff Sale two properties in Harrison Township.
- 8.6 Consider approving the Bond Resolution, as submitted.
- 8.7 Consider approving PNC Bank as the District’s Depository for the 2012-2013 school year, in accordance with Section 621 of the Pennsylvania School Code.
- 8.8 Consider approving the District’s investment institutions in accordance with Section 440.1 of the Pennsylvania School Code:

PNC Bank	First Commonwealth
Citizens Bank	PLGIT
PSDAF	PA State Treasurer’s
First National Bank	Investment Program

9.0 COMMUNITY OUTREACH – Mrs. Fox, Mr. Krzton

Highlands High School and Highlands Middle School students performed an original musical entitled "Jesus Christ Cosmic Star" in April at the Natrona Heights Presbyterian Church on Union Avenue in Natrona Heights. Rev. Cameron Malcolm IV remarked about how talented the 53 performers were and complimented the professionalism of the students. "The performance was marvelous and highly acclaimed by those who attended," Rev. Malcolm said. "While many of the participants are seniors, the talent of the undergraduates is encouraging for the school district." For a full cast list, go to www.goldenrams.com.

Congratulations to Highlands High School students receiving honors at the Trib Total Media Outstanding Young Citizens

banquet on May 3. Eleven Highlands students were honored, including Eric Bengel, Lauren Gezo, Chelsea Grinchuk, Melissa Gustafson, Jacob Tutak, Ashlee Snyder, Amber Reigard, Kelly Jenniches, Nicole Green, Sean Frantz, and Steven Palowski. Students must exhibit strong academic background, community service and be active in school or civic organizations.

10.0 **FORBES ROAD CTC** - Mrs. Fox, Mrs. Thimons

10.1 Consider the adoption of the Forbes Road Career and Technology Center Budget, as submitted.
[COPY ATTACHED]

11.0 **PSBA/NSBA** - Mr. Love

11.1 Report.

12.0 **POLICY** - Mr. Krzton, Mr. Masarik, Mr. Miles

12.1 Consider approving the first reading of the following policies:

- #815 - Acceptable Use of Internet and Computer Resources [COPY ATTACHED]
- #810 - Transportation [COPY ATTACHED]
- #252 - Safety in Youth Sports [COPY ATTACHED]

13.0 **ATHLETICS** - Mr. Lang, Mr. Masarik, Mr. Hanford

13.1 Consider approving the Athletic Fund Financial Report, as submitted.

14.0 **MISCELLANEOUS**

14.1 Consider approving the change in the June 2012 Regular Meeting to Monday, June 25, 2012 for adoption of budget and the closing of Heights Early Childhood Center.

14.2 Recommend undersigning letter rejecting amendment in House Bill 209. [COPY ATTACHED]

II. **REMARKS BY VISITORS**

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

III. ADJOURNMENT

**HIGHLANDS SCHOOL DISTRICT
EXECUTIVE SESSION MEETING
May 14, 2012**

AGENDA

2.0 STUDENT ACTIVITIES – Mrs. Thimons, Mr. Love

- 2.2 Consider ratifying Trina Colberg as Prom Construction Sponsor in replacement of Teresa Emeloff.

7.0 PERSONNEL – Mrs. Fox, Mr. Miles

- 7.1 Consider approving the 2011-2012 Substitute Teacher Call List, as submitted. As per Board Policy #405 (Pre-Employment Drug Test, #414, Act 34, Act 151, and FBI Criminal Record Check). [COPY ATTACHED]
- 7.2 Consider approving the 2011-2012 Substitute School Nurse Call List, as submitted. As per Board Policy #405 (Pre-Employment Drug Test, #414, Act 34, Act 151, and FBI Criminal Record Check). [COPY ATTACHED]
- 7.3 Consider approving the 2011-2012 Substitute Custodian Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check). [COPY ATTACHED]
- 7.4 Consider approving the contract extension of Caroline Jackson as School Improvement Grant Family Involvement/Internal Grant Coordinator at a salary of \$35,000 for the 2012-2013 school year.
- 7.5 Consider approving the hiring of the following Classified Employees, in accordance with Board Policy #504 (Pre-Employment Drug Test), #515, Act 34, Act 151, and FBI Record Check):
- A. Hines, Chelsea – Ratify
Personal Aide – Replacement
Grandview Upper Elementary
Effective April 26, 2012

B. Anderson, Rhonda – Ratify
Personal Aide – Replacement
Grandview Upper Elementary
Effective April 26, 2012

C. Watt, Caitlyn – Ratify
Personal Aide
Fawn Primary Center
Effective March 28, 2012

7.6 Consider accepting with regret the following retirements as part of the Early Retirement Incentive:

A. Phillip Klemens
Special Education Teacher
High School
Effective June 8, 2012

B. Karen Davidek
6th Grade Teacher
Middle School
Effective June 8, 2012

C. Janet McCurdy
Speech Teacher
Grandview Upper Elementary
Effective June 8, 2012

D. Virginia S. Heasley
Elementary Teacher
Fairmount Primary Center
Effective June 8, 2012

E. Sandra L. Ross
Family and Consumer Science Teacher
High School
Effective June 8, 2012

F. Barbara J. Summers
Family and Consumer Science Teacher
Middle School
Effective June 8, 2012

G. RoseLynn Stanzione
Elementary Teacher

Fairmount Primary Center
Effective June 8, 2012

- 7.7 Consider accepting the retirement of Judy L. Carroll, Teacher Aide Fairmount Primary Center effective June 8, 2012.
- 7.8 Consider approving the motion to approve a resolution furloughing School District staff for the 2012-2013 school year. [COPY ATTACHED]
- 7.9 Consider approving the motion to approve a resolution furloughing professional employees for the 2012-2013 school year. [COPY ATTACHED]
- 7.10 Consider rejecting Grievance #12-10.
- 7.11 Consider rejecting Grievance #12-11.
- 7.12 Consider approving the following 2012 Summer School Programs:

Summer Special Education Programs

July 9, 2012 – August 9, 2012

Highlands High School

8 a.m. to Noon

Teachers, Speech Therapists, Behavior Specialists and Nurses are paid at the contractual curriculum rate from ESY Funds/IDEA Funds. Paraprofessionals are paid at their regular contracted rate of hourly pay for the hours they work from ESY Funds/IDEA Funds.

TEACHERS

Foster, Faith

Mason, Kevin

Barnhart, Cynthia

Trettel, Mary Anne

Seery, Bridget

Cale, Scott

Jodon, Bridgette

Miller, Christina

Wesley, Mindy

Woods, Antoinette

Rice, Zachary

Woodrow, Kim
Nurse

O'Hara, Rebecca
Data Collection

Nania, Vickie
Speech Therapist

BEHAVIOR SPECIALISTS

Ballard, Jason
Ferrante, Kristan
Brown, Michelle

AIDES

Garrett, Andrea
Essay, Suzanne
Bonifati, Carol
Supansic, Caroline
Valenti, Lois
Dudjak, Michael
Dorn, Sandra
Leasure, Rebecca
Misejka, Jaye
Artman, Terri
Verri, Amy

Title I Summer School

July 9, 2012 – August 9, 2012

Highlands High School

8 a.m. to Noon

Staff payments are the contractual hourly rate and will be through Title I funds

TEACHERS

Rybak, Randy
Perlik, Samantha
DiMascio, Emily
Mazzotta, Jan
Milberger, Lauralee

Chester, Rachel
Substitute Teacher

Secondary Summer School Grades 6-12

June 18, 2012 – July 19, 2012

Highlands High School

9 a.m. to Noon

Staff payments are the contractual hourly rate and will be through SIG funds.

TEACHERS

Debor, Chuck

Polcha, Patrick

Keenan, Kathleen

Motosicky, Jennifer

Lenart, Kala

Hassler, Patrick

Bengel, Todd

Secondary Summer School Coordinator

Rea, Aaron

Summer School Coordinator Intern

- 7.13 Consider approving the 4-Day work week for Administrators and 12-month secretaries to begin Monday, June 18, 2012 through Friday, August 10, 2012.

13.0 ATHLETICS – Mr. Lang, Mrs. Masarik, Mr. Hanford

- 13.2 Consider ratifying, with regret, the resignation of Melissa L. Bernath, Varsity and Competition Squad Cheerleading Coach/Sponsor.
- 13.3 Consider approving the hiring of the following athletic personnel for the 2011-2012 school year, in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI record Check (Salary as per Board/HEA Collective Bargaining Agreement.):

Name	Position
Beam, Patricia – Ratify	Track Timekeeper
Keenan, Kathleen – Ratify	Track Timekeeper
Schmitt, Kevin – Ratify	Track Timekeeper
Leinart, Kala – Ratify	Track Timekeeper
Ferrante, Kristen – Ratify	Track Timekeeper

- 13.4 Consider approving the hiring of the following athletic personnel for the 2012-2013 school year, in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI record Check (Salary as per Board/HEA Collective Bargaining Agreement.):

Name	Position
To be named	Girls Varsity Soccer Head Coach