

**HIGHLANDS SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING  
SEPTEMBER 19, 2016**

**AGENDA**

**ROLL CALL** - 8 Members present. Mr. Eric Miles was absent.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.**

**APPROVAL OF MINUTES**

Recommend approving the minutes of the August 15, 2016 Regular Meeting and the August 31, 2016 Special Meeting.

**SECRETARY'S REPORT**

**SUPERINTENDENT'S REPORT**

**STUDENT REPRESENTATIVE'S REPORT**

**COMMUNITY OUTREACH**

**AGENDA ITEMS**

**CAFETERIA** – Mrs. Wisner, Mr. Hanford

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

September to be paid \$60,234.72

**INSTRUCTION** – Mrs. Thimons, Mr. Miles

Recommend approving Variations trip to New York City on  
May 4 - 7, 2016.

**TRANSPORTATION** – Mr. Mundy, Mr. Myers

Report.

**BUILDINGS & GROUNDS** – Mr. Cohen, Mr. Hanford

Recommend approving the Use of Facilities, as submitted.

**[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]**

Matter of Information: Dale Greco is giving a \$40,000 donation toward the renovation of the Grandview Playground. This donation is in memory of his parents.

**PERSONNEL** – Mr. Masarik, Mrs. Wisner

Recommend approving, with regret, the resignations of the following staff:

- A. Wetmore, Amy  
Personal Aide  
Highlands Middle School  
Effective: September 6, 2016
- B. Giovengo-Gurrera, Susan  
Guidance Counselor  
Highlands High School  
Effective: June 9, 2016

Recommend approving the hiring of the following staff:

- A. Perlik, Samantha  
Assistant Principal  
Grandview Upper Elementary  
Step 18 Master's Degree  
Salary \$85,900  
Effective: September 6, 2016
- B. Thompson, Jordan  
Social Studies Teacher  
Highlands High School  
Step 1 Bachelor's Degree  
Salary \$45,800  
Effective: September 2, 2016
- C. Pritchard, James  
Acting Food Service Director  
Highlands High School (homebase)  
Salary \$60,000  
Effective: September 6, 2016
- D. Goldberg, Jennifer  
Webmaster/Social Media  
District wide  
Stipend of \$5,000  
Effective: September 6, 2016

Recommend extending Caroline Jackson’s contract as the Coordinator of Family Supports & Community Resources for one year, September 1, 2016 – June 14, 2017.

Recommend approving the 2016-2017 Substitute Custodian Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check).

Recommend approving a \$4,000 salary adjustment for the start of the 2016-2017 school year for Kim Price, Assistant Principal at Highlands High School. Salary will be reassessed after performance review.

Recommend approving, with regret, the resignation of Sandra Reidmiller for the Middle School Aquamarine Supplemental Position.

Recommend approving Melissa Billingsley for the Middle School Aquamarine Supplemental Position.

**FINANCE/TAX** – Mr. Miles, Mr. Cohen

Recommend approving payment of General Fund Bills, as submitted.

August to be paid	\$685,884.92
September to be ratified	<u>\$179,760.05</u>
	\$865,664.97

Recommend approving Constellation as electric supplier for the district, as submitted. (savings \$60,000)

**SECURITY & SAFETY** – Mr. Hanford, Mr. Miles

Recommend approving SRO services from Tarentum Borough for Grandview Upper Elementary as per past agreement contingent that Tarentum Borough receives the State’s SRO grant money for the 2016-2017 school year.

**FORBES ROAD CTC** – Mr. Mundy, Mr. Cohen

Report.

**PSBA/NSBA** – Mrs. Wisner

Report.

**AIU 3 REPORT** – Mrs. Beale

Report.

**POLICY** – Mrs. Wisner, Mr. Masarik

Recommend approving the second and final reading of the following Board Policies with recommendations:

**[SEE POLICIES ON HIGHLIGHTS PAGE]**

- A. No. 319.1 Material and/or Intellectual Property
- B. No. 333 Professional Development
- C. No. 334 Sick Leave
- D. No. 335 Family and Medical Leaves
- E. No. 336 Personal Necessity Leave
- F. No. 337 Vacation
- G. No. 338 Sabbatical Leave
- H. No. 338.1 Compensated Professional Leaves
- I. No. 339 Uncompensated Leave
- J. No. 340 Responsibility for Student Welfare

Recommend approving the first reading of the following Board Policies:

**[SEE POLICIES ON HIGHLIGHTS PAGE]**

- A. No. 201 Admission of Students (current Active policy)
- B. No. 341 Benefits for Part-Time Employees
- C. No. 342 Jury Duty
- D. No. 343 Paid Holidays
- E. No. 346 Workers' Compensation
- F. No. 347 Workers' Compensation Transitional Return-to-Work Program
- G. No. 348 Unlawful Harassment
- H. No. 351 Drug and Substance Abuse
- I. No. 353 Employee Assistance Program
- J. No. 113.3 Screening and Evaluations for Students with Disabilities (Vol. III 2015) in comparison to our Active policy
- K. No. 116 Tutoring (Vol. III 2015) in comparison to our Active policy
- L. No. 127 Assessment System (Vol. III 2015) in comparison to our Active policy
- M. No. 137 Home Education Programs (Vol. III 2015) in comparison to our Active policy
- N. No. 138 English as a Second Language/Bilingual Education Program (Vol. III 2015) in comparison to our Active policy

O. No. 212 Reporting Student Progress (Vol. III 2015) in comparison to our Active policy

**ATHLETICS** – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for August 2016, as submitted.

Recommend approving, with regret, the resignation of Michael Krzeminski as Event Manager for the 2016-2017 school year.

Recommend approving the hiring of Jaye Misejka as Event Manager for the 2016-2017 school year. (\$50 per game)

**MISCELLANEOUS**

Recommend approving Special Education Settlement Agreement with Student BB.

**REMARKS BY VISITORS**

**Note: Miscellaneous Remarks.** Persons offering remarks, when recognized, are to stand and state their name and place of residence.

**ADJOURNMENT**

**HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:** President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles. Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.

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**ADDENDUM**

**PERSONNEL** – Mr. Masarik, Mrs. Wisner

Recommend approving, with regret, the resignation of the following staff, as presented:

- A. Rivera, Joan - RATIFY  
Custodian II  
Fawn Primary Center  
Effective: August 22, 2016

Recommend approving the hiring of the following staff, as presented:

- A. Marchlewski, Jessey - RATIFY  
Custodian II  
Fawn Primary Center  
\$8.90 / hr.  
Effective: September 19, 2016 (pending file completion)
  
- B. Ritchie, Jordan  
Math Teacher  
Highlands High School  
Step 3 Bachelor's Degree  
Effective: TBD (pending file completion)

**ATHLETICS** – Mr. Masarik, Mr. Cohen

Recommend approving the hiring of the following athletic personnel for the 2016-2017 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

<b>Name</b>	<b>Position</b>
Burger, Brett	Varsity Baseball Coach