

NOTICE

Highlands School Board Policy allows individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
AUGUST 21, 2017**

AGENDA

FLAG SALUTE

ROLL CALL CALL 8 Members present. Mrs. Laura Thimons was absent.

**NOTE: ALL OF THE ITEMS BELOW WERE APPROVED,
UNLESS OTHERWISE NOTED.**

APPROVAL OF MINUTES

Recommend approving the minutes of the June 19, 2017 Regular School Board meeting and July 24, 2017 Special School Board meeting.

SECRETARY’S REPORT

SUPERINTENDENT’S REPORT

STUDENT REPRESENTATIVE’S REPORT

COMMUNITY OUTREACH

AGENDA ITEMS

CAFETERIA – Mrs. Wisner, Mr. Hanford

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

July to be ratified	\$	1,300.97
Aug to be paid	\$	9,791.24
	\$	<u>11,092.21</u>

STUDENT ACTIVITIES – Mr. Mundy, Mrs. Wisner

Recommend approving, with regret, the resignation of Jennifer Galcik as the Student Council 2017-2018 Activity Sponsor.

Recommend approving Michelle Dickerson and Nicole White as Co-Advisors for Student Council 2017-2018 Activity Sponsors.

Recommend approving Saturday, June 16, 2018 as the District's Kennywood Picnic day.

Recommend approving the Resolution for Small Games of Chance for the Fawn Primary Center Parent –Teacher Organization, as submitted.

INSTRUCTION – Mrs. Thimons, Mr. Hanford

Recommend approving the contract between Pressley Ridge and Highlands School District for services for the 2017-2018 school year.

Recommend approving the agreement between Technology and Information Educational Services and Highlands School District which automatically renews each fiscal year subject to the District's payment of annual costs. (Payment is out of three grants: MTSS Math – MS, MTSS Math – GV, MTSS Math – FT/FWN.)

TRANSPORTATION – Mr. Hanford, Mrs. Thimons

Recommend approving the 2017-2018 bus stops/routes.

BUILDINGS & GROUNDS – Mr. Cohen, Mr. Mundy

Recommend approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

PERSONNEL – Mr. Masarik, Mrs. Wisner

Recommend ratifying, with regret, the resignation of the following classified employees:

- A. Penn, Phyllis - RATIFY
Cafeteria Alternate
Highlands High School
Effective: August 1, 2017

- B. Bennick, Susan - RATIFY
Paraprofessional
Grandview Upper Elementary
Effective: August 7, 2017

Recommend ratifying the hiring of the following employees for positions resulting from the Digital Promise grant:

- A. Kosior, Jennifer - RATIFY
Coaching Fellow
Highlands Middle School
Salary: funded by Digital Promise grant
Effective: August 8, 2017

- B. Bennick, Susan - RATIFY
Long Term Substitute Teacher
Highlands Middle School
Position is a result of the Digital Promise grant
Effective: August 8, 2017

Recommend approving the following FMLA request:

- A. Employee #5263
August 28, 2017 – November 28, 2017
Utilizing sick days August 28, 2017 – September 1, 2017
Per the terms of the FMLA September 2, 2017 – November 28, 2017

Recommend approving the following Disability Leave request:

- A. Employee #3483
August 28, 2017 – November 30, 2017 minimum

Recommend approving the 2017-2018 Substitute Secretary/Aide Call List, as submitted. As per Board Policy #305, #314, Act 34, Act 151 and FBI Criminal Record Check.

Recommend approving the 2017-2018 Substitute Teacher Call List, as submitted. As per Board Policy #305, #314, Act 34, Act 151 and FBI Criminal Record Check.

Recommend position reclassification of Dr. Kimberly Price from Assistant High School Principal to Co-Principal with the salary adjustment to \$93,840 for the 2017-2018 school year.

Recommend approving the Secretary/Aide contract, as submitted.

Recommend approving adjustment in the Secondary Summer School Coordinator rate to \$4.00 above curriculum rate retroactive adjustment June 22nd to July 20th.

Recommend approving the hiring of the following administrative employee:

- A. Bragen, Rebecca
Dean of Students
Highlands High School
Salary: \$60,000
Act 93, 11-month position
Effective: Pending file completion

Recommend approving Memorandum of Understanding between the Highlands School District and the Highlands Education Association regarding Grievance #17-13 and the use of compensatory time, as presented.

Recommend ratifying, with regret, the resignation of the following classified employee:

- A. Discello, Joseph - RATIFY
Personal Aide
Fairmount Primary Center
Effective: August 15, 2017

Recommend approving the hiring of the following classified employee:

- A. Shaffer, Diane
Cafeteria Alternate
Pay Rate: \$9.57 hour
Highlands High School
Effective: pending file completion

Recommend ratifying, with regret, the resignation of the following professional employee:

- A. Majcher, Michele - RATIFY
Home School Visitor/Attendance Officer
District Wide
Effective: August 16, 2017

Recommend ratifying, with regret, the declinations of the following summer interns effective June 20, 2017:

- A. Beck, Corey
- B. Thomas, Brandon

Recommend ratifying the hiring of the following summer intern effective June 20, 2017:

- A. Motosicky, Clint

FINANCE/TAX – Mr. Miles, Mr. Myers

Recommend approving Tax Refunds, as submitted.

August to be paid	\$2,659.03
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Recommend approving payment of General Fund Bills, as submitted.

July to be ratified	\$ 1,203,202.41
Aug to be paid	\$ 791,597.67
	<u>\$ 1,994,800.08</u>

Recommend approving the Contract of Service between Pennsylvania Educators' Clearinghouse (PA-Educator.net) and Highlands School District in the amount of \$2,175.00 for the time frame of July 1, 2017 through June 30, 2018, as submitted.

Recommend ratifying bid for purchase of property owned by the District:

1032 9th Avenue
Brackenridge, PA 15014
Allegheny County
Vacant Lot
Sold for \$50.00 to only bidder on July 24, 2017

Recommend approving a Resolution to appoint the Firm of Janney Montgomery Scott, LLC as managing underwriter and Dinsmore & Schol, LLP as bond counsel, as presented.

SECURITY & SAFETY – Mr. Myers, Mr. Cohen

Report.

FORBES ROAD CTC – Mr. Mundy, Mr. Cohen

Report.

PSBA/NSBA – Mrs. Wisner

Report.

AIU 3 REPORT – Mrs. Beale

Report.

POLICY – Mrs. Wisner, Mr. Masarik

Recommend approving the second and final reading of the following Board Policies with Recommendations:

[SEE POLICIES ON HIGHLIGHTS PAGE]

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| A. | No. 204 | Attendance (Vol. II 2017) |
| B. | No. 246 | School Wellness (Active but needs Revision) |
| C. | No. 903 | Public Participation in Board Meetings |
| D. | No. 904 | Public Attendance at School Events |
| E. | No. 905 | Citizen Advisory Committees |
| F. | No. 906 | Public Complaints |
| G. | No. 907 | School Visitors |
| H. | No. 908 | Relations with Parents/Guardians |
| I. | No. 909 | Municipal Government Relations |
| J. | No. 910 | Community Engagement |
| K. | No. 911 | News Media Relations |
| L. | No. 626 | Procurement (procedure updates Vol. II 2017) |

Recommend approving the first reading of the following Board Policies:

[SEE POLICIES ON HIGHLIGHTS PAGE]

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|----|---------|--|
| A. | No. 912 | Relations with Educational Institutions |
| B. | No. 913 | Nonschool Organizations/Groups/Individuals |
| C. | No. 914 | Relations with Intermediate Unit |
| D. | No. 915 | Parental Organizations |
| E. | No. 916 | Volunteers |
| F. | No. 917 | Parental/Family Involvement |
| G. | No. 918 | Title I Parental Involvement |

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for June 2017 and July 2017, as submitted.

Consider approving the hiring of the following athletic personnel for the 2017-2018 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

Jonczak, Andrew	Middle School Girls Basketball Coach
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Consider approving, with regret, the resignation of Casey Huss as the 7/8 Girls Soccer Coach for the 2017-2018 school year.

Consider approving extending the agreement for Michael Rizzo as the Athletic Trainer for the 2017-2018 school year at a salary of \$50,000.00. All terms of the agreement remain the same.

MISCELLANEOUS

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles.
Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert.
District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.