

NOTICE

Highlands School Board Policy allows individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.

**HIGHLANDS SCHOOL DISTRICT
REGULAR SCHOOL BOARD MEETING
JANUARY 16, 2017**

AGENDA

FLAG SALUTE

ROLL CALL 7 Members present. Mr. Ryan Hanford and Mrs. Laura Thimons were absent.

NOTE: ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.

APPROVAL OF MINUTES

Recommend approving the minutes of the November 21, 2016 Regular School Board meeting, December 5, 2016 Reorganization meeting and December 5, 2016 Regular School Board Meeting.

SECRETARY’S REPORT

SUPERINTENDENT’S REPORT

STUDENT REPRESENTATIVE’S REPORT

COMMUNITY OUTREACH

AGENDA ITEMS

CAFETERIA – Mrs. Wisner, Mr. Hanford

Recommend approving the payment of Cafeteria Fund Bills, as submitted.

December to be ratified	\$67,612.66
January to be paid	<u>\$54,265.36</u>
	\$121,878.02

STUDENT ACTIVITIES – Mr. Mundy, Mrs. Wisner

Recommend approving the Student Activities Fund Financial Report, as submitted.

INSTRUCTION – Mrs. Thimons, Mr. Hanford

Report.

TRANSPORTATION – Mr. Hanford, Mrs. Thimons

Report.

BUILDINGS & GROUNDS – Mr. Cohen, Mr. Mundy

Recommend approving the Use of Facilities, as submitted.

[SEE USE OF FACILITIES LIST ON HIGHLIGHTS PAGE]

PERSONNEL – Mr. Masarik, J. Wisner

Recommend approving the hiring of the following professional staff:

- A. Faix, Diane - RATIFY
PIMS/SIS Data Analyst
Act 93 Tier II Administrator
\$44,000 / salary
Highlands Administrative Center
Effective: December 28, 2016

- B. Zylinski, Alyse
Librarian
Step 17, Master's Degree
\$ 47,000 / salary
Highlands Middle School
Effective: January 17, 2017

Recommend ratifying the hiring of the following classified staff:

- A. Weidenhoff, Bonnie - RATIFY
Custodian I (replacement)
Grandview Upper Elementary
\$21.59 / hour
Effective: December 12, 2016

Recommend ratifying the 2016-2017 Substitute Nurse Call List, as submitted. As per Board Policy #305, #314, Act 34, Act 151, and FBI Criminal Record Check.

Recommend ratifying the 2016-2017 Substitute Custodian Call List, as submitted. As per Board Policy #305, #314, Act 34, Act 151, and FBI Criminal Record Check.

Recommend ratifying Andrew Carson as a Substitute Teacher in Highlands High School on December 22-23, 2016 at \$90 / day.

FINANCE/TAX – Mr. Miles, Mr. Myers

Recommend approving payment of General Fund Bills, as submitted.

December to be ratified	\$1,133,522.47
January to be paid	<u>\$ 423,074.22</u>
	\$1,556,596.69

Recommend approving the budget resolution in accordance with Act 1 and not to exceed the 3.5% index rate, as submitted.

Recommend Tax Collector's compensation plan, as submitted.

SECURITY & SAFETY – Mr. Myers, Mr. Cohen

Report.

FORBES ROAD CTC – Mr. Mundy, Mr. Cohen

Report.

PSBA/NSBA – Mrs. Wisner

Report.

AIU 3 REPORT – Mrs. Beale

Recommend approval of Debbie Beale to run for the AIU Board for a three year position.

POLICY – Mrs. Wisner, Mr. Masarik

Recommend approving the second and final reading of the following Board Policies with recommendations:

[SEE POLICIES ON HIGHLIGHTS PAGE]

- | | | |
|----|---------|--|
| A. | No. 007 | Policy Manual Access (Vol VI 2016) |
| B. | No. 336 | Personal Necessity Leave |
| C. | No. 609 | Investment of District Funds (Vol. III 2016) |
| D. | No. 611 | Purchases Budgeted |
| E. | No. 612 | Purchases Not Budgeted |
| F. | No. 613 | Cooperative Purchasing |
| G. | No. 614 | Payroll Authorization |
| H. | No. 615 | Payroll Deductions |
| I. | No. 616 | Payment of Bills |
| J. | No. 617 | Petty Cash |
| K. | No. 618 | Student Activity Funds |

Recommend approving the first reading of the following Board Policies:

[SEE POLICIES ON HIGHLIGHTS PAGE]

- | | | |
|----|-----------|---------------------------------|
| A. | No. 619 | District Audit |
| B. | No. 621 | Local Taxpayer Bill of Rights |
| C. | No. 622 | GASB Statement 34 |
| D. | No. 624 | Taxable Fringe Benefits |
| E. | No. 625 | Procurement Cards |
| F. | No. 701 | Facilities Planning |
| G. | No. 702 | Gifts, Grants, Donations |
| H. | No. 702.1 | Athletic Facilities Advertising |
| I. | No. 703 | Sanitary Management |
| J. | No. 704 | Maintenance |
| K. | No. 704.1 | Asbestos Abatement |
| L. | No. 705 | Safety |
| M. | No. 705.1 | Operation of Police Vehicle |

ATHLETICS – Mr. Masarik, Mr. Cohen

Recommend approving the Athletic Fund Bills for December 2016, as submitted.

MISCELLANEOUS

Election of School Board Vice President.

REMARKS BY VISITORS

Note: Miscellaneous Remarks. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

ADJOURNMENT

HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:

President Debbie Beale, Vice President Michael Masarik, Ryan Hanford, Kerry Myers, Laura Thimons, Heath Cohen, Jeff Mundy, Judy Wisner, Eric Miles.

Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert.

District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.