

Highlands School Board Meeting Highlights

September 17, 2012 School Board Meeting

NOTE: This Board Highlights document includes the actions of the School Board Meeting. It is not meant to be an exact reflection of the meeting's minutes.

AGENDA

ROLL CALL – All board members present.

SECRETARY'S REPORT – No report.

STUDENT REPRESENTATIVE'S REPORT

A student representative will be available at the October meeting.

ACTING SUPERINTENDENT'S REPORT - **Mr. Patrick Graczyk** reported that the Extended School Year for the elementary students showed a rate of improvement in all grade levels for reading preparation. The secondary summer school program offered 126 classes, with 12 of those being available for non-resident students for a tuition fee. Of students enrolled in summer school, 65% received credit. Mr. Graczyk noted gratitude to the district's four police departments and Transportation Director **Mr. Paul Hoffman** for assisting in a smooth school year start and assuring children arrived home as quickly as possible and safely. Mr. Graczyk also reported that he will be attending Forbes Road CTC as the Superintendent of Record.

AGENDA ITEMS

The Board unanimously approved, unless otherwise noted, the following items:

CAFETERIA – **Mr. Hanford, Mr. Krzton**

No report.

STUDENT ACTIVITIES – **Mrs. Thimons, Mr. Love**

- The Student Activities Fund Financial Report, for June, July and August 2012, as submitted.
- **Michelle Dickerson** as Student Council Co-Sponsor for the 2012-2013 school year.
- **Mrs. Thimons** reported that she and **Mr. Love** will be meeting with **Ms. Cathy Russo** and Mr. Matt Bonislowski to clarify questions regarding the cheerleading squads at HHS and to refine the policy and guidelines, prior to the beginning of preparations for next school year.

INSTRUCTION – **Mr. Love, Mrs. Thimons**

No report.

TRANSPORTATION – **Mr. Masarik, Mr. Hanford**

No report.

BUILDINGS & GROUNDS – Mr. Lang, Mrs. Fox

- The use of facilities, as submitted.
- The bid for 1 Modular Classroom to **Faith Community Church** for \$16,599.00 in compliance with all bid specifications.
- The bid for sale of former Administrative Center Playground Equipment to **York Town Community Association** for \$1,000.
- **TRANE** to install Roof Top Unit at the Middle School in compliance with COSTARS state bid contract.
- Mr. Graczyk updated the board on information about the former Administrative Center and Heights Early Childhood Center. Mr. Graczyk reported that a phone call had been made to the township board top meet regarding zoning requests.

PERSONNEL – Mrs. Fox, Mr. Miles

- The 2012-2013 Substitute Teacher Call List, as submitted. As per Board Policy #405 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check).
- The 2012-2013 Substitute Custodian Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test) #514, Act 34, Act 151, and FBI Criminal Record Check).
- The 2012-2013 Substitute School Nurse Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Criminal Record Check).
- The 2012-2013 Substitute Secretary/Aide Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test) #514, Act 34, Act 151, and FBI Criminal Record Check).
- Trina Colberg as Foreign Language Department Chair for the 2012-2013 school year.
- The following requests for Leave of Absence, in accordance with Board/HEA Collective Bargaining Agreement:

A. Shirley Perroz

Custodian

Continuance of Disability Leave

August 29, 2012 to September 29, 2012

B. Deborah Davidowski – ratify

Aide

Extension of Medical Leave

August 29, 2012 to October 9, 2012

C. Jack Sober – ratify

Custodian

6 weeks beginning August 22, 2012

- Ratifying the resignation of **Caitlin Watt**, Personal Aide effective August 15, 2012.

- Ratifying rescinding the denial of the Highlands Educational Support Personnel Association ESPA, PSEA, NEA Grievance #7-12-01 and approving Memorandum of Understanding to resolve this Grievance, as submitted.

- Memorandum of Understanding with the Highlands Educational Association, PSEA, NEA to resolve the Grievances #11-01, 11-02, and 11-03, as submitted.

- Ratifying the hiring of the following Classified Employees in accordance with Board Policy #504 (Pre-Employment Drug Test), #515, Act 34, Act 151, and FBI Record Check:

A. Justine Wagner

Personal Aide – Replacement
Fairmount Primary Center
Start Date: August 29, 2012

B. Alan Winter

Personal Aide – Replacement
Fairmount Primary Center
Start Date: August 29, 2012

C. Amy Wetmore

Personal Aide – Replacement
Fairmount Primary Center
Start Date: August 29, 2012

D. Nicole Kravits

Personal Aide – Replacement
Fairmount Primary Center
Start Date: August 29, 2012

E. Maria Dykes

Personal Aide – Replacement
Grandview Upper Elementary
Start Date: August 29, 2012

F. Dina Bellinotti

Personal Aide – Replacement
Fawn Primary Center
Start Date: August 29, 2012

- Ratifying **Robert Rubal**, Substitute Athletic Trainer, at a rate of \$100 per day.

- The motion to approve **Tri-State Area School Study Council** to conduct Superintendent Search at a cost not to exceed \$4,000.00, as presented.

- Awarding the Permanent Professional Contract to the following teachers, in accordance with Pennsylvania School Code (three years of Satisfactory Performance at the Highlands School District.)

A. Kristy Stawinski

Elementary Teacher

B. Antoinette Woods

Secondary Teacher

FINANCE/TAX – Mr. Miles, Mrs. Thimons

- Ratifying Tax Refunds in the amount of \$1,660.85 for September 2012, as submitted.
- Payment of General Fund bills, as submitted.

Aug. /Sept. 2012 to be ratified\$ 549,540.02
Aug. /Sept. 2012 to be paid \$ 517,353.46
TOTAL \$1,066,893.48

- The Bond Issue and Capital Reserve Reports, as submitted.

COMMUNITY OUTREACH –Mrs. Fox, Mr. Krzton

Mrs. Fox reported that Diamond Antiques in Tarentum will be hosting an Antique Fair on Saturday, September 22 in Tarentum at Riverview Memorial Park. Tarentum Fest will be held from September 27 through September 29 at Riverview Memorial Park, with carnival rides, Bingo, food and crafts. More details about fall activities in Tarentum can be found on www.goldenrams.com.

FORBES ROAD CTC – Mrs. Fox, Mrs. Thimons

Mrs. Fox reported that Forbes Road CTC is excited to welcome Mr. Graczyk to the board. Also, an audit conducted on Forbes operations revealed no findings.

PSBA/NSBA – Mr. Love

Mr. Love reported that board members should have received notes from a webinar that Mr. Love joined regarding Superintendent hiring, evaluations and requirements. In addition, Mr. Love reported that Mrs. Beale, Mrs. Fox, Mr. Lang, Mr. Hanford and Mrs. Thimons will be attending the annual PSBA Conference in Hershey, PA next month.

POLICY – Mr. Krzton, Mr. Masarik, Mr. Miles

- The first and second reading of the following policy: #254 – Adaptive Physical Education
- The annual review of the following policy: #249 – Anti-Bullying

ATHLETICS – Mr. Lang, Mr. Masarik, Mr. Hanford

- The Athletic Fund Financial Report for June and July 2011, as submitted.
- The hiring of the following athletic personnel for the 2012-2013 school year, in accordance with Board Policy #404 (Pre-Employment Drug Test, #414, Act 34, Act 151, and FBI Record Check (Salary as per Board/HEA Collective Bargaining Agreement,)) and/or Board Policy #916.1:

Name	Position
Lang, Ronald	Volunteer Girls Varsity Basketball Coach
Giovengo, Susan – RATIFY	Volunteer Girls Middle School Soccer Coach

* **Mr. Lang** abstained from the vote.

- The renewal of annual contract with Comcast to provide television coverage for Athletic Games.

- The Administration and the Athletic Committee to pursue advertising and stadium naming rights.
- The opening and advertisement of the Varsity Swim Coach position.

MISCELLANEOUS

- **Mrs. Thimons** reported that a constituent is advising the district to replace the United States flag and flag pole at Highlands Middle School and to consider the placement of the Abitibi Recycling dumpster. The flag pole is being repaired, Mr. Graczyk reported. Mr. Rupert reported that the dumpster cannot be moved, according to Waste Management.

2012 Highlands School Board Members

Debbie Beale - President

Carrie Fox - Vice President

Laura Thimons

Jonathon Love

Ron Lang

William Krzton

Eric Miles

Michael Masarik

Ryan Hanford