

# Highlands School Board Meeting Highlights

## March 18, 2013 School Board Meeting

NOTE: This Board Highlights document includes the actions of the School Board Meeting. It is not meant to be an exact reflection of the meeting's minutes.

### AGENDA

**ROLL CALL** – All members present.

**Mrs. Fox** requested a moment of silence for retired elementary teacher **Miss Roselynn Stanzione** and W.L. Roenigk's Transportation company owner **Mr. Bill Roenigk**. Both died earlier this month after battling cancer. They will be sorely missed.

**APPROVAL OF MINUTES.** The Board approved the minutes of the February 18, 2013 Regular Meeting.

**SECRETARY'S REPORT** – No report.

### **STUDENT REPRESENTATIVE'S REPORT**

**Cole Emanuelson** reported the following:

- Student artists are being featured in the Alle-Kiski Art Consortium art show at Penn State New Kensington. Please plan on stopping by to view the gallery.
- The Highlands High School musical production of Fame was last weekend. The production was very professional, well attended and received great reviews from the community and parents.
- The National Honor Society held a blood drive at the High School with 60 blood donors donating 58 units and virtually saving 174 lives!
- Upcoming events include the Foreign Languages trip to Europe and a DECA competition.
- The High School Guidance Department organized a Survival 101 program, helping students to see the realities of dangerous decisions, especially with the celebratory end-of-year activities coming up.

### **SUPERINTENDENT'S REPORT**

**Dr. Michael Bjalobok** reported the following:

- Highlands will be consulting with the International Center for Leadership in Education. The Leadership has a wealth of experience in assisting schools and districts in implementing organizational changes that translate into world-class curriculum, instruction, and assessment systems.
- A State of Technology Assessment will be conducted in the district through a Questeq.

### **ASSISTANT TO THE SUPERINTENDENT'S REPORT**

**Mr. Patrick Graczyk** reported the following:

- Title I allocations have been reduced by \$21,000 for the upcoming school year. This may affect the offering of a Title I Summer School program.
- A meeting will be held in April with PennDOT, Mr. Graczyk and local police to discuss the time period of the blinking 15 MPH lights in Tarentum for the safety of students.

### **COMMUNITY OUTREACH**

**Mrs. Jennifer Goldberg** reported the following:

**High school musical** – Wonderful event held March 8, 9 and 10. Many of our community members attended the fame the musical production directed by Michael Zeiler. Next up is Willy Wonka Jr., a musical this weekend by the middle school students and director Renee Shreffler. Please plan on attending either March 22 or March 23 for a 7 pm show on Friday or a 2 pm or 7 pm show on Saturday. You can purchase tickets at the door.

**Early Childhood Fair** - Highlands will host the early childhood fair on April 4 from 5:30 to 8 at Highlands High School. Parents and families are invited to attend and enjoy the many activities and learn about our pre-k programs and prepare for kindergarten registration.

**HCEF golf outing** – please consider supporting the Highlands Community Education Foundation on Saturday, may 4 beginning at 9 am at oak lakes golf course in New Kensington. The proceeds from this annual golf scramble go to the HCEF to support teacher projects, mini-grants and projects that benefit the community. Go to [www.goldenrams.com/hcef](http://www.goldenrams.com/hcef) or call misty at the admin center to get more information or to register.

**School will be in session** for a full day on Wednesday, March 27, 2013 as a makeup day for the cancellation on March 6, 2013. There will still be a half day as scheduled on Tuesday, March 26 for teacher in-service.

The **Easter Gold Card luncheon** also remains scheduled on Tuesday, March 26. Please encourage your older relatives or neighbors to call Grandview Upper Elementary School and ask for Diane to sign up for the gold card club. Residents must be 62 years or older to join.

### **AGENDA ITEMS**

Unless otherwise noted, the Board unanimously agreed to the following items:

#### **CAFETERIA – Mr. Hanford, Mr. Krzton, Mr. Lang**

- Cafeteria Fund Financial Report for February 2013, as submitted.
- The payment of Cafeteria Fund bills, as submitted.

March to be paid	\$89,199.20
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#### **STUDENT ACTIVITIES – Mrs. Thimons, Mr. Love, Mrs. Beale**

- The Student Activities Fund Financial Report for January and February 2013, as submitted.
- The Hockey Program proposal, as submitted. **[SEE APPENDIX 2.2]**

#### **STUDENT DISCIPLINE**

- The Student Discipline Agreement, as submitted.

#### **INSTRUCTION – Mr. Love, Mrs. Thimons, Mrs. Beale**

- **Mr. Love** reported that the Board may attend an informational seminar regarding Educator Effectiveness in April.

#### **TRANSPORTATION – Mr. Masarik, Mr. Love, Mrs. Beale**

- **Mr. Masarik** reported that the Burtner Road project is now complete and open to school buses.

**BUILDINGS & GROUNDS – Mr. Lang, Mr. Miles, Mr. Hanford**

- The use of facilities, as submitted. **[SEE APPENDIX 6.1]**
- Authorizing administration to proceed with a Spring Garage Sale at the former Heights Property.
- Awarding bids for grass cutting, athletic field lining, and chemical lawn treatment as follows:

Steel City Grass (grass cutting services)	\$18,225
Pollick Custom Lawn Care (sports field)	\$3,400
MMC Land Management (chemical treatment)	\$8,906

- The installation of fencing at the High School (Head Start Area). Cost of fencing will be paid by the Allegheny Intermediate Unit's Head Start Program, as submitted. **[SEE APPENDIX 6.4]**

**PERSONNEL – Mrs. Beale, Mr. Hanford, Mrs. Thimons**

- The 2012-2013 Substitute Teacher Call List, as submitted. As per Board Policy #405 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check). **[SEE APPENDIX 7.1]**
- The hiring of the following Classified Employees in accordance with Board Policy #504 (Pre-Employment Drug Test), #515, Act 34, Act 151, and FBI Record Check:

- A. Rebecca Wygonik  
Cafeteria Alternate  
Effective March 1, 2013  
Salary as per Cafeteria Worker Salary Schedule
- B. Rachel Trusik  
Personal Aide – Replacement  
Effective March 19, 2013  
Salary as per Aide Salary Schedule

- Ratifying the recall of Billie Jean Burton to the position of Custodian I effective January 28, 2013.
- Ratifying the resignation of Elaine Mahan, Transportation Aide effective February 15, 2013.
- Approving the following requests for Leave of Absence, in accordance with Board/HEA Collective Bargaining Agreement:

- A. Jessica Faish  
Mathematics Teacher  
Middle School  
30 school days beginning April 29, 2013
- B. Lynne Swartz - ratify  
Cook  
High School  
FMLA  
Beginning February 4, 2013
- C. Jamee Bonnett  
Biology Teacher  
High School

FMLA  
Effective March 8, 2013 through May 1, 2013

**FINANCE/TAX – Mr. Miles, Mrs. Thimons, Mr. Krzton**

- Tax Refunds in the amount of \$2,651.14 for March 2013, as submitted.
- Payment of General Fund bills, as submitted.

March to be ratified	\$ 280,296.01
To be paid	<u>\$ 742,883.21</u>
TOTAL	\$1,023,179.22
- Renewing of required GASB45 services from Hawley Consulting (licensed actuary) (\$6,000 fee – no increase from prior year).

**FORBES ROAD CTC – Mrs. Fox, Mrs. Thimons**

**Mrs. Fox** reported the following:

- Forbes held an Open House on March 14.
- The Nation Technology Honor Society students were initiated into the Forbes Road CTC organization this month. All together, 38 students achieved this accomplishment, with three from Highlands.
- Forbes Road CTC will begin its next school year on August 28, 2013.
- Summer Camp will be held from June 17 to 21.
- The graduation ceremony will be held on May 21 at Gateway High School.
- Dr. Bjalobok was named Superintendent of Record.

**PSBA/NSBA – Mr. Love**

Mr. Love reported the following:

- A great site [www.keystonestateeducationcoalition.org](http://www.keystonestateeducationcoalition.org) can be subscribed to for daily updates of education related topics.
- On April 13, a conference will be held for school board members at the AIU. On April 16, the AIU will host a PSBA program for Educator Effectiveness.
- PSBA proposals for the annual conference are due April 2.
- April 30 is the deadline for those who would like to apply to be PSBA officer.

**POLICY – Mr. Krzton, Mr. Masarik, Mr. Miles**

- The second reading of the following policies:  
113.2 – Positive Behavioral Support Plan [**SEE APPENDIX 12.1A**]  
*\* The Board tabled this policy, pending Solicitor review.*  
123.1 – Athletic and Cheerleading Responsibilities [**SEE APPENDIX 12.1B**]  
702.1 – Athletic Field Advertising [**SEE APPENDIX 12.1C**]

- The annual review of the following policy:  
918. Title I Parent Involvement [**SEE APPENDIX 12.2**]

**ATHLETICS – Mr. Lang, Mr. Masarik, Mr. Hanford**

- The Athletic Fund Report for February 2013, as submitted.
- The hiring of the following athletic personnel for the 2012-2013 school year, in accordance with Board Policy #404 (Pre-Employment Drug Test, #414, Act 34, Act 151, and FBI Record Check (Salary as per Board/HEA Collective Bargaining Agreement,) and/or Board Policy #916.1:

\* Mrs.  
the

Name	Position
Thimons, Sharon	Boys Tennis Head Coach
Bowser, Marlea	Volunteer Boys Tennis Coach
Campbell, Jeff	Volunteer Assistant Baseball Coach

**Thimons** abstained from  
vote for Mrs. Sharon  
Thimons.

**MISCELLANEOUS**

- The Middle School Wireless Lease for the 2013-14, 2014-15, 2015-16 school year (3 years) at a cost of \$24,814.42 per year to be paid from the Technology Budget.

*2013 Highlands School Board Members*

*Carrie Fox - President*

*Ryan Hanford - Vice President*

*Laura Thimons*

*Jonathon Love*

*Ron Lang*

*William Krzton*

*Eric Miles*

*Michael Masarik*

*Debbie Beale*