

# Highlands School Board Meeting Highlights

## June 20, 2013 School Board Meeting

NOTE: This Board Highlights document includes the actions of the School Board Meeting. It is not meant to be an exact reflection of the meeting's minutes.

### AGENDA

**ROLL CALL** –All members present.

### EXECUTIVE SESSION

An Executive Session was held on June 10, 2013 and on June 20, 2013 to discuss Collective Bargaining Issues and Personnel.

**APPROVAL OF MINUTES.** The Board approved the minutes of the April 15, 2013 Regular Meeting.

**SECRETARY'S REPORT** – Mr. Rupert made the board aware that the district received an offer from Lower Burrell Parks and Recreation to purchase the playground equipment at Heights.

### STUDENT REPRESENTATIVE'S REPORT

**No report.**

### SUPERINTENDENT'S REPORT

**Dr. Michael Bjalobok** reported the following:

Dr. Michael Bjalobok reported the following:

- Congratulations to the Class of 2013
- Mr. Rich Tenyck emailed an article to me in regard to the finances of school district and Highlands made the list along with 11 in Pennsylvania. The article is from 2009-2011 which was during the Rendell Administration. It recognizes the funding in Pennsylvania is unfair.
- The district completed the State of Technology Audit and Questech is here tonight to go over that report.

### ASSISTANT TO THE SUPERINTENDENT'S REPORT

**Mr. Patrick Graczyk** reported the following:

- The administrative team took a look at the needs assessment survey completed by teaching staff to help plan the district's professional development for next school year.
- The High School Team is eager to attend the Model Schools Conference in Washington, DC.

### COMMUNITY OUTREACH

**Mr. Love** reported that Bob Barage is a local amateur historian and he is writing a history of the Birdville Building and he is requesting the district's assistance in this project. Mr. Rupert responded that the district has accommodated Mr. Barage and will continue to work with him at his request.

### AGENDA ITEMS

Unless otherwise noted, the Board unanimously agreed to the following items:

**CAFETERIA** – Mr. Hanford, Mr. Krzton, Mr. Lang

On motion by Mr. Hanford and seconded by Mr. Lang approved the payment of Cafeteria Fund bills, as submitted.

To be paid \$ 62,915.50

Roll call, all ayes. Motion carried.

On motion by Mr. Hanford and seconded by Mr. Lang approved the Cafeteria POS System at a budgeted cost of \$20,750. Roll call, all ayes. Motion carried.

On motion by Mr. Hanford and seconded by Mr. Lang approved the Head Start Summer Lunch Program and Rental Agreement, as submitted. Roll call, all ayes. Motion carried.

**STUDENT ACTIVITIES – Mrs. Thimons, Mr. Love, Mrs. Beale**

On motion by Mrs. Thimons and seconded by Mr. Krzton approved the Student Activities Fund Financial Report for May 2013, as submitted. Roll call, all ayes. Motion carried.

On motion by Mrs. Thimons and seconded by Mr. Krzton approved the Summer Band Camp, at cost of approximately \$300 to the district, as submitted. Roll call, all ayes. Motion carried.

On motion by Mrs. Thimons and seconded by Mr. Krzton approved the following Student Activities Sponsors:

A. Edward Satterfield  
AV Assistant  
\$20.00 per hour  
Ratify effective June 7, 2013

B. Marissa Sorg  
Competitive Cheer Coach  
Ratify effective May 21, 2013

Roll call, all ayes. Motion carried.

**INSTRUCTION – Mr. Love, Mrs. Thimons, Mrs. Beale**

On motion by Mr. Love and seconded by Mr. Lang approved the AIU Special Education Agreement. Roll call, all ayes. Motion carried.

On motion by Mr. Love and seconded by Mr. Lang approved the Agreement with NWEA at a cost not to exceed \$16,213.50. Roll call, all ayes. Motion carried.

**TRANSPORTATION – Mr. Masarik, Mr. Love, Mrs. Beale**  
**- No report.**

**BUILDINGS & GROUNDS – Mr. Lang, Mr. Miles, Mr. Hanford**

On motion by Mr. Lang and seconded by Mr. Hanford approved the use of facilities, as submitted. Roll call, all ayes. Motion carried.

On motion by Mr. Lang and seconded by Mr. Hanford approved the Baseball Fence at a cost not to exceed \$15,000. Roll call, all ayes. Motion carried.

On motion by Mr. Lang and seconded by Mr. Hanford approved the sale of Modular to Cindy Hatajik for \$3,000 plus all moving expenses. Roll call, all ayes. Motion carried.

On motion by Mr. Hanford and seconded by Mr. Lang approving the purchase of Solar Powered Attic Ventilators for Fairmount Primary Center at a cost of \$6,500. Payable from Bond Issue. Roll call, all ayes. Motion carried.

On motion by Mr. Hanford and seconded by Mr. Lang approved the purchase of a New Roof at Fairmount Primary Center at a cost of \$125,000. Payable from Bond Issue. Roll call, all ayes. Motion carried.

**PERSONNEL – Mrs. Beale, Mr. Hanford, Mrs. Thimons**

On motion by Mrs. Beale and seconded by Mr. Masarik approved the 2012-2013 Substitute Teacher Call List, as submitted. As per Board Policy #405 (Pre-Employment Drug Test, #514, Act 34, Act 151, and FBI Criminal Record Check). Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved the 2013-2014 Substitute Salary Schedule, as submitted. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved accepting the retirement of Joel K. Helgert, Custodian II, Fawn Elementary effective June 7, 2013. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved accepting the retirement of Carmelita Ingoldsby, Elementary Aide, Grandview effective June 7, 2013. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved ratifying the recall of Jim Arner, Custodian II, Fairmount effective May 31, 2013, as per SEIU Contract. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved the following 2012-2013 Extend School Year Summer Program:

July 1, 2013 – August 1, 2013

Location: Grandview Upper Elementary

8 a.m. to Noon

Teachers, Speech Therapists, Behavior Specialists and Nurses are paid at the contractual curriculum rate from ESY Funds/ IDEA Funds. Paraprofessionals are paid at their regular contracted rate of hourly pay for the hours they work from ESY Funds/IDEA Funds.

**Data Collection Specialist:**

Randy Rybak

**Professional Staff:**

Allison Dohn  
Faith Foster  
Vickie Nania  
Justin Schantz  
Bridgette Jodon  
Rachel Rowe  
Christine McLaughlin  
Bridget Seery  
Antoinette Woods  
Cindy Barnhart  
Kristen Wyant  
MaryAnn Trettel  
She'ri Smith

**Behavior Specialists:**

Michelle Brown  
Kristan Ferrante  
Jason Ballard  
Robert Chester  
Darrell Davis

**Nurse:**

Kim Woodrow

**Aides:**

Annie Garrett  
Cynthia Corey  
Dina Bellinotti  
Carol Wloczewski  
Suzanne Essay  
Robin Davis  
Lois Valenti  
Michael Djudak  
Brandi Brukner  
Amy Wetmore  
Rebecca Leasure  
Terri Artman  
Amy Verri  
Jaye Misejka  
Maria Robinson  
Stephanie Glaister  
Patricia Walters  
Rita Mosovsky

Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved rejecting SEIU Grievance. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved the PSEA/NEA Memorandum of Understanding. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved the PSEA/NEA Memorandum of Agreement. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved the recall of 2 Teachers, as per the HEA Contract. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved the hiring of an Elementary Technology Teacher and Middle School Technology Teacher. Roll call, all ayes. Motion carried.

On motion by Mrs. Beale and seconded by Mr. Masarik approved the following request for Leave of Absence, in accordance with Board/HEA Collective Bargaining Agreement:

- A. Kellie Coll  
Autistic Support Teacher  
Fawn Primary Center  
Effective August 22, 2013 thru November 1, 2013

Roll call, all ayes. Motion carried.

**FINANCE/TAX – Mr. Miles, Mrs. Thimons, Mr. Krzton**

On motion by Mr. Miles and seconded by Mr. Lang approved Tax Refunds in the amount of \$34,769.61 for June 2013, as submitted. Roll call, all ayes. Motion carried.

On motion by Mr. Miles and seconded by Mr. Lang approved payment of General Fund bills, as submitted.

June to be ratified	\$ 520,258.27
June to be paid	<u>\$ 199,043.26</u>
TOTAL	\$ 719,301.53

Roll call, all ayes. Motion carried.

On motion by Mr. Miles and seconded by Mr. Lang approved adopting the 2013-2014 budget in the amount of \$39,365,196, as prescribed in Section 687 of the Public School Code, as submitted. Roll call, all ayes. Motion carried.

Roll Call:

**Yes**

**No**

Mrs. Fox  
Mrs. Beale  
Mrs. Thimons  
Mr. Masarik  
Mr. Miles  
Mr. Krzton



8.7 Recommend approving the district general supplies to the lowest responsible bidders. **[SEE APPENDIX 8.7]**

8.8 Recommend approving the Forbes Road CTC Revenue Anticipation Note for the 2013-2014 school year.

Roll call, all ayes. Motion carried.

On motion by Mr. Miles and seconded by Mrs. Beale approved authorizing Superintendent and/or his designee (Business Manager) to assign any amount over 8% of the District's year ending fund balance to be assigned for retirement and long term liabilities in accordance with the PA School Code. (To be reported in the annual financial report verified by district auditors, and furthermore permitted to be reassigned annually by the school board of directors.) Roll call, all ayes. Motion carried.

On motion by Mr. Miles and seconded by Mrs. Beale approved authorizing Business Manager to pay all necessary invoices in July to be listed on the August 2013 bill list. Roll call, all ayes. Motion carried.

**FORBES ROAD CTC – Mrs. Fox, Mrs. Thimons**

No Report.

**PSBA/NSBA – Mr. Love**

Mr. Love reported that the deadline the district administrative team to participate in the Annual PSBA Leadership Conference is September 20, 2013. There are several course offerings by PSBA please go on to their website to see what is out there.

**POLICY – Mr. Krzton, Mr. Masarik, Mr. Miles**

No report.

**ATHLETICS – Mr. Lang, Mr. Masarik, Mr. Hanford**

On motion by Mr. Hanford and seconded by Mrs. Beale approved the hiring of the following athletic personnel for the 2013-2014 school year in accordance with Board Policy #404 (Pre-Employment Drug Test, #414, Act 34, Act 151, and FBI Record Check (Salary as per Board/HEA Collective Bargaining Agreement,) and/or Board Policy #916.1:

<b>Name</b>	<b>Position</b>
Bargerstock, Brandi	Middle School Girls Basketball Coach
Stoczynski, Tyler	Head Boys Basketball Coach
Dotchin, Corey	JV Boys Basketball Coach
Abbott, Tom	Cross Country Coach
Bowser, David	Asst. Cross Country Coach
Karacia, Jeff	Equipment Manager
Albert, Sam	Head Football Coach
Hone, Craig	Football Offensive Coordinator
Anuszek, Todd	Football Defensive Coordinator
Elliott, Beau	Varsity Football Asst. Coach
DeJidas, Ron	Varsity Football Asst. Coach
Bonislawski, Matt	Grade 7/8 Football Coach

Newell, Scott	Volunteer Middle School Football Coach
Foster, Michael	Grade 7/8 Football Asst. Coach
Novak, Joe	Golf Head Coach
Wells, Zach	Volunteer Golf Coach
Novak, John	Volunteer Golf Coach
Turner, Jim	Boys Soccer Head Coach
Chester, Robert	Boys JV Soccer Coach
Beck, Robert	Boys Middle School Soccer Coach
Duffield, Mark	Girls Soccer Head Coach
Henderson, David	Girls JV Soccer Coach
Tomer, Kyle	Girls Middle School Soccer Coach
Thimons, Sharon	Girls Tennis Head Coach
Bowser, Marlea	Girls Volunteer Tennis Coach
Stabile, Tom	Fall Timekeeper/Scorekeeper
Corso, Dominic	Fall Timekeeper/Scorekeeper
Glaister, Stephanie	Fall Ticket Seller/Taker
Jones, Tammy	Fall Ticket Seller/Taker
Tutak, Christie	Fall Ticket Seller/Taker
Motosicky, Jennnifer	Fall Ticket Seller/Taker
Moxie, Marianne	Fall Ticket Seller/Taker
Swaney, Patty	Fall Ticket Seller/Taker
Stawinski, Pam	Fall Ticket Seller/Taker
Holliday, Joe	Football Game Announcer

Roll call, all ayes. Motion carried. Mrs. Thimons ABSTAINED from voting for Sharon Thimons because she is her mother in law.

On motion by Mr. Hanford and seconded by Mr. Lang approved Raymond Drabicki, MD, as Athletic Department Physician at a stipend of \$6,000 for the 2013-2014 school year. Roll call, all ayes. Motion carried.

On motion by Mr. Hanford and seconded by Mr. Lang approved Mary Beth Jones, CRNP, to perform Athletic Physical Examinations only at a stipend of \$5,000 for the 2013-2014 school year. Roll call, all ayes. Motion carried.

On motion by Mr. Hanford and seconded by Mr. Lang approved contract with Mike Rizzo, Athletic Trainer for the 2013-2014 school year at a salary of \$36,600.00. Roll call, all ayes. Motion carried.

### **MISCELLANEOUS**

On motion by Mr. Krzton and seconded by Mr. Hanford approved the EduLink Agreement, at a cost not to exceed \$4,100. Roll call, all ayes. Motion carried.

On motion by Mr. Krzton and seconded by Mr. Hanford approved July 18, 2013 as the Combined Meeting, if needed. Roll call, all ayes. Motion carried.



On motion by Mr. Krzton and seconded by Mr. Lang approved Burrell Parks and Recreation to purchase and remove the Playground Equipment at Heights for \$500. This is contingent on proof of insurance and liability waiver. Roll call, all ayes. Motion carried.

A check for \$1,000 was presented to the district on behalf of PPG Foundation for the music and gifted programs.

### *2013 Highlands School Board Members*

*Carrie Fox - President*

*Ryan Hanford - Vice President*

*Laura Thimons*

*Jonathon Love*

*Ron Lang*

*William Krzton*

*Eric Miles*

*Michael Masarik*

*Debbie Beale*