

**NOTICE**

Highlands School Board Policy allows *individuals to speak for 3 minutes and groups to speak for 5 minutes at its agenda and voting meetings. If you are here tonight with a group, please designate a representative to speak on your behalf. You must also be a district resident/taxpayer to comment. Thank you.*

**HIGHLANDS SCHOOL DISTRICT  
REGULAR SCHOOL BOARD MEETING  
SEPTEMBER 21, 2015  
AGENDA**

**I. FLAG SALUTE**

**II. ROLL CALL – *ABSENT: MRS. LAURA THIMONS.***

**III. APPROVAL OF MINUTES** Recommend approving the minutes of the August 17, 2015 Regular Meeting.

**IV. REMARKS BY VISITORS**

Note: Remarks to be restricted to those items listed on the Agenda. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

**V. SECRETARY’S REPORT** – Mr. Jon Rupert

**VII. SUPERINTENDENT’S REPORT** - Dr. Michael Bjalobok

**STUDENT REPORT** – Nathan Masarik, Senior Class President

**VIII. COMMUNITY OUTREACH**

Ms. Misty Chybrzynski

**IX. AGENDA ITEMS**

***ALL OF THE ITEMS BELOW WERE APPROVED, UNLESS OTHERWISE NOTED.***

**1.0 CAFETERIA** – Mr. Hanford

1.1 Recommend approving the payment of Cafeteria Fund Bills, as submitted.

September to be paid                      \$        39,770.81

**2.0 STUDENT ACTIVITIES** – Mrs. Beale

2.1 Recommend approving the Student Activities Fund Financial Report for May 2015, June 2015 and July 2015, as submitted.

2.2 Recommend approving the 2015-2016 Booster PTO Organizations, as submitted.

***LIST AVAILABLE FOR REVIEW UNDER “APPENDICES SEPT. 2015” LINK.***

- 2.3 Recommend approving student activities sponsor, Katherine Rizzo, Highlands Middle School Co-Assistant Director, Musical.

**4.0 INSTRUCTION – Mr. Love**

- 4.1 Recommend approving Professional Development Services by Rich TenEyck and Dr. Mitch Nichols, as budgeted.
- 4.2 Recommend approving band trip to Nashville.
- 4.3 Recommend approving Variations trip to Cleveland.

**5.0 TRANSPORTATION – Mr. Masarik**

- 5.1 Report

**6.0 BUILDINGS AND GROUNDS – Mr. Lang**

- 6.1 Recommend approving the Use of Facilities, as submitted.  
***- Highlands Travel Basketball Teams request was tabled until further information is provided.***  
**LIST AVAILABLE FOR REVIEW UNDER “APPENDICES SEPT. 2015” LINK.**

- 6.2 Recommend authorizing Administration to bid out pool repairs.

**7.0 PERSONNEL – Mr. Miles**

- 7.1 Recommend ratifying the 2015-2016 Substitute Aide/Secretary Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Criminal Record Check.  
**LIST AVAILABLE FOR REVIEW UNDER “APPENDICES SEPT. 2015” LINK.**
- 7.2 Recommend ratifying the 2015-2016 Substitute Teacher Call List, as submitted. As per Board Policy #405 (Pre-Employment Drug Test), #514, Act 34, Act 151, and FBI Criminal Record Check.  
**LIST AVAILABLE FOR REVIEW UNDER “APPENDICES SEPT. 2015” LINK.**
- 7.3 Recommend ratifying the 2015-2016 Substitute Custodian Call List, as submitted. As Per Board Policy #505, (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Criminal Record  
**LIST AVAILABLE FOR REVIEW UNDER “APPENDICES SEPT. 2015” LINK.**
- 7.4 Recommend ratifying the hiring of the following professional staff:
  - A. Kordes, Courtney  
Grade 3 Teacher – Grandview

Step 1, Bachelor's \$45,800  
Effective August 24, 2015

- 7.5 Recommend ratifying the following classified staff:
- A. Ehrlich, Ron  
Custodian I – Grandview  
Effective 9/22/2015
  - B. Satterfield, Edward  
AV Assistant  
\$20.00 per hour  
Effective September 4, 2015
- 7.6 Recommend approving, with regret, the resignation of the following classified staff:
- A. Caldwell, Rhonda  
Confidential Secretary to the Superintendent  
Effective October 8, 2015
  - B. Gaughan, Ashley - RATIFY  
Title I Reading Aide – Fawn  
Effective August 19, 2015
  - C. Leasure, Rebecca - RATIFY  
Therapeutic Support Aide – Grandview  
Effective August 25, 2015
  - D. Stoczynski, Tyler- RATIFY  
ISS Monitor- High School  
Effective August 31, 2015
- 7.7 Recommend approving the following request for FMLA.
- A. Employee #5332  
Effective 8/27/2015
- 7.8 Recommend approving the retirement of the following professional staff:
- A. King, Karen  
School Psychologist  
Effective 6/30/2016
- 7.9 Recommend approving administrator merit bonus payment per the ACT 93 Agreement:

A. Catherine Russo - \$1,000

7.10 Recommend approving maintenance/HVAC position.

**8.0 FINANCE/TAX – Mr. Miles**

8.1 Recommend approving Tax Refunds, as submitted.  
September to be paid \$ 45,292.11

8.2 Recommend approving payment of General Fund Bills, as submitted.  
September to be ratified \$ 254,632.86  
September to be paid \$ 701,988.04  
\$ 956,620.60

**10.0 FORBES ROAD CTC – Mrs. Fox, Mrs. Thimons**

10.1 Report.

**11.0 PSBA/NSBA – Mr. Hanford**

11.1 Report

11.2 Recommend voting for the following candidates for PSBA office:

A. Mary Birks - President Elect

**THIS ITEM WAS CHANGED TO MARK MILLER – PRESIDENT ELECT.**

B. Michael Faccinnetto – Vice President

**THIS ITEM WAS CHANGED TO ROBERT SWARTZ – VICE PRESIDENT.**

**12.0 AIU 3 REPORT – Mrs. Beale**

12.1 Report.

**13.0 POLICY – Mrs. Thimons**

13.1 Recommend approving the second and final reading of the following Board Policies:

A. No. 142 Migrant Students

B. No. 143 Standards for Persistently Dangerous Schools

C. No. 144 Standards for Victims of Violent Crimes

- D. No. 146 Student Services
- E. No. 200 Enrollment of Students
- F. No. 202 Eligibility of Nonresident Students
- G. No. 203 Communicable Diseases and Immunization
- H. No. 203.1 HIV Infection

**LIST AVAILABLE FOR REVIEW UNDER “APPENDICES SEPT. 2015” LINK.**

13.2 Recommend approving the first reading of the following Board Policies:

- A. No. 204 Attendance
- B. No. 204.1 Dual Enrollment
- C. No. 205 Postgraduate Students
- D. No. 206 Assignment Within district
- E. No. 207 Confidential Communications of Students
- F. No. 208 Withdrawal From School
- G. No. 209 Health Examinations/Screenings
- H. No. 209.1 Food Allergy Management
- I. No. 209.2 Head Lice
- J. No. 210 Medications
- K. No. 210.1 Possession/Use of Asthma Inhalers/Epinephrine Auto-Injectors

**LIST AVAILABLE FOR REVIEW UNDER “APPENDICES SEPT. 2015” LINK.**

**14.0 ATHLETICS – Mr. Myers**

- 14.1 Recommend approving the Athletic Fund Financial Report, as submitted.
- 14.2. Recommend approving Advertising Contract with PPG, as submitted.
- 14.3 Recommend approving Indoor Track Program, as submitted.

- 14.4 Recommend ratifying the hiring of the following athletic personnel for the 2014-2015 school year in accordance with Board Policy #404 (Pre-Employment Drug Test), #414, Act 34, Act 151, and FBI Record Check. (Salary as per Board/HEA Collective Bargaining Agreement) and #916.1:

<b>Name</b>	<b>Position</b>
Haggerty, Bob	Usher
Godfrey, John	Usher
Murray, William	Usher
Campbell, Jeff	Usher
Walker, Lindsay	Volunteer Grade 7/8 Girls Soccer Coach
Lobaugh, Kerri	Volunteer Middle School Cheer Coach

- 14.5 Recommend ratifying the following athletic game manager positions for the 2015-2016 school year

- A. Krzeminski, Michael  
Event manager  
\$50.00/game
- B. Polcha, Patrick  
Ticket Manager  
\$50.00/game
- C. Thompson, Jordan  
Game Manager  
\$13.50/hr.

**14.6 ADDED TO AGENDA: Approval of “Coaching Boys into Men” program for athletics coaches training at no cost to the district.**

**15.0 MISCELLANEOUS**

- 15.1 Report.

**II. REMARKS BY VISITORS**

**Note: Miscellaneous Remarks.** Persons offering remarks, when recognized, are to stand and state their name and place of residence.

**III. ADJOURNMENT**

**HIGHLANDS SCHOOL DISTRICT BOARD OF DIRECTORS INCLUDE:** President Carrie Fox, Vice President Eric Miles, Ryan Hanford, Kerry Myers, Laura Thimons, Ron Lang, Jon Love, Michael Masarik, Debbie Beale. Superintendent Dr. Michael Bjalobok, Board Secretary Mr. Jon Rupert. District Solicitor – Law Offices of Weiss, Burkardt, Kramer, LLC.