

# Highlands School Board Meeting Highlights

## May 19, 2014 School Board Meeting

NOTE: This Board Highlights document includes the actions of the School Board Meeting. It is not meant to be an exact reflection of the meeting's minutes.

### AGENDA

**ROLL CALL** – Mrs. Debbie Beale was absent.

**APPROVAL OF MINUTES** – The Board approved the minutes of the April 21, 2014 regular meeting, with one correction to the Roll Call notations on some items of the minutes.

**REMARKS BY VISITORS** - Note: Remarks to be restricted to those items listed on the Agenda. Persons offering remarks, when recognized, are to stand and state their name and place of residence.

**SECRETARY'S REPORT** – Jon Rupert reported the following:

- Mr. Bob Gibson sent a letter thanking the school district for continuing the Community Swim Program, although it was a short season. Special thanks to Mr. Masarik for his part in making the program successful.

**STUDENT REPRESENTATIVE'S REPORT** – Derrick Mazur reported the following:

- Softball: The **Girls Varsity Softball Team** played in the WPIAL first round playoffs today. Unfortunately they lost 3-2, but it was a fantastic season!

- Congrats to **Cassidy Runyan**, Valley News Dispatch Spotlight Athlete last week! Runyan is the leading hitter for the Golden Rams. She has a team-high three home runs this year! <http://bit.ly/1jZv3XW>

- Varsity Track & Field athletes **Robert Love, Jeremy Jackson, Blake Leri, Domenic Martinka, Deion Fletcher, Alex Martinetti, Nathan McKinney, and Chris Fick** competed in the WPIAL Championships last Thursday. Chris Fick placed 6th in the Long Jump event and the Relay Team placed 9th, which is the best Highlands finish in 7 years!

- **Doryan Ward** earned First Place in the Phipps Conservatory Fairchild Challenge – Art. Doryan earned 99.75 points out of 100! His sculpture of an owl "blew away" the judges! The Owl will be on display at Phipps and Doryan was recognized at the Fairchild Challenge Awards Celebration Night at Phipps on Wednesday, May 18.

- Prom was held Saturday, May 10 and it was the best prom so far! The Westin Hotel was amazing and beautiful.

- Spring Sanity was held the week of May 5. This year the event raised more than \$2,200 for the Highlands Relay for Life!

- This week will be the end of the Keystones Exams at the High School.

**SUPERINTENDENT'S REPORT** – Dr. Michael Bjalobok reported the following:

- There will be a new look for the Superintendent's report in the upcoming months. Administrators will be updating the Board and the public about various programs and current events for student success. This month, **Ian Miller**, principal and Pre-School programs coordinator, at Fawn and Fairmount Primary Centers, will present. *View the PowerPoint presentation on the Board Highlights page by clicking on the link below May 19, 2014 Board Meeting Highlights.*

**ASSISTANT TO THE SUPERINTENDENT'S REPORT** – Mr. Patrick Graczyk reported the following:

*Mr. Graczyk was absent due to illness.*

**COMMUNITY OUTREACH** - Ms. Misty Chybrzynski reported the following:

- COMING SOON! Highlands Relay for Life, Saturday May 31 at the Golden Rams Soccer Stadium! Check out the Highlands Area Relay for Life Facebook page for a complete list of events! Contact Melissa McCurdy at Fawn PC if you would like to volunteer or participate!

- Great job to Grandview's Chorus and Band groups. Both concerts held earlier this month were impressive and fantastic. The arts are alive at Highlands!

***The Board voted unanimously for the following agenda items (unless otherwise noted):***

**CAFETERIA** – Mrs. Thimons, Mr. Miles

- Approving the payment of Cafeteria Fund Financial Report for May 2014, as submitted.

- Approving the payment of Cafeteria Fund Bills for May 2014, as submitted.

May to be paid \$27,307.51

- Approving the Summer Lunch Program with the AIU Head Start, as submitted.

**STUDENT ACTIVITIES** – Mr. Love, Mr. Masarik

- Approving the Student Activities Fund Financial Report for April 2014, as submitted.

- Approving the Summer Music Camp, as submitted [**SEE APPENDIX 2.2**].

**INSTRUCTION – Mrs. Beale, Mrs. Thimons**

- Authorizing district to implement a Music Education Technology at a cost of \$28,000, as submitted.
- Authorizing administration to implement Highlands Summer Academy for Teachers at no cost to the district.

**TRANSPORTATION – Mr. Lang, Mrs. Beale**

No Report.

**BUILDINGS & GROUNDS – Mr. Lang, Mr. Myers**

- The Board tabled approving the Use of Facilities, as submitted. [**SEE APPENDIX 6.1**]
- The purchase of a Vertical Lift at a cost of \$10,865.00.

**PERSONNEL –Mr. Hanford, Mrs. Thimons**

- The 2013-2014 Substitute Teacher Call List, as submitted. As per Board Policy #505 (Pre-Employment Drug Test) #514, Act 34, Act 151, and FBI Criminal Record Check) [**SEE APPENDIX 7.1**]
- The following request for Leave of Absence, in accordance with Board/HEA Collective Bargaining Agreement:

**A. Kelly Garner-Hirtz**

Therapeutic Support Teacher  
Fairmount Primary Center  
Effective September 15, 2014 thru October 27, 2014

**B. Teri Strong – Ratify**

Title 1 Aide  
Grandview Upper Elementary  
Effective March 13, 2014 thru June 2, 2014

- The retirement of **Amy Meanor**, Reading Specialist Highlands Middle School effective June 7, 2014.
- Appointment of **Kelly L. Hay** as Board Treasurer to a 1-year term as required under school code.
- The 2013-2014 Extended School Year at Grandview Upper Elementary School from June 30 to August 1. Teacher and professional staff work time will be four hours per day, four days per week from 8 AM to Noon. Rate of pay is curriculum rate. Paraprofessionals will work 8:30 AM to Noon, four days per week and pay rate will be individual's current rate.

**Professional Staff:**

**Rachel Tinker  
Christian Stinelli  
Faith Foster  
Jason Smith  
Bridget Seery  
Bridgette Jodon  
Antoinette Woods  
Mary Anne Trettel  
Sheri Smith  
Christine McLaughlin  
Vickie Nania  
Allyson Dohn  
Randy Rybak  
Kristan Ferrante  
Robert Chester  
Darrell Davis  
Michelle Brown  
Kim Woodrow**

**Paraprofessional Staff:**

**Michelle Joyce  
Maria Dykes  
Terri Artman  
Jaye Misejka  
Erin Shoemaker**

**Robin Davis  
Lois Valenti  
Sandy Dorn  
Pat Walters  
Amy Phillips  
Maria Robinson  
Rachel Trusik  
Rebecca Leasure  
Jeannie Kraynik  
Cynthia Corey  
Karlye Sanner  
Nancy Johns  
Andrea Garrett  
Alan Winter**

- The 2013-2014 Secondary Summer School for students Grades 7-12, held at Highlands High School from June 17 to July 16 (no July 3 or 4), from 8:30 AM to 11:30 AM. Pay rate is curriculum rate. Coordinator rate is \$28.50 through July 1, \$29.50 after July 1.

**Professional Staff:**  
**Todd Bengel – Coordinator**  
**Pat Hassler**  
**Jen Motosicky**  
**Kathy Black**  
**Jeff Karacia**  
**Mindy Eckenrod**  
**Kelly Schoepf**

- The elimination of the SIG/Transition Coordinator position effective June 6, 2014.  
- The opening of the Athletic Director position from full-time to part-time and authorize administration to reconfigure the Athletic Director position for the 2014-2015 school year.\*  
\* **Mr. Lang and Mr. Hanford** voted "NO".

**FINANCE/TAX – Mr. Miles, Mr. Love**

- Ratifying/approving Tax Refunds in the amount of \$1,248.79 for May 2014, as submitted.  
- Payment of General Fund bills, as submitted. **[SEE FINANCIAL REPORT 8.2]**

May 2014 to be ratified	\$398,956.28
May 2014 to be paid	<u>\$569,242.78</u>
<b>TOTAL</b>	<b>\$968,199.06</b>

- The 2013 Audit Report, as submitted.  
- PNC as district depository in accordance with section 621 of The PA School Code.  
- Local banks as investment institutions in accordance with section 440.1 of the PA School Code and Act 72:

- PNC Bank
- Citizens Bank
- PSDLAF
- PGLIT
- First Commonwealth
- First National Bank
- PA State Treasurer
- Dollar Bank
- First Niagara

- ATT lease as submitted, and authorize President and Secretary to sign. **[SEE APPENDIX 8.6]**  
- The Highlands Boys Basketball Boosters Resolution regarding Small Games of Chance, as submitted **[SEE APPENDIX 8.7]**.

*FYI – Final approval of district budget is scheduled for the June 9 Agenda Planning Meeting.*

**FORBES ROAD CTC – Mrs. Fox, Mrs. Beale**

**Mrs. Fox** reported the following:

- Forbes Road CTC Certificate Ceremony will be held on May 21 at 7 PM at East Allegheny High School. **Johnathan Hladney (Highlands HS – Auto Technology)** will be this year's Valedictorian at the ceremony.
- The approving the adoption of the Forbes Road Career and Technology Center Budget, as submitted.

#### **PSBA/NSBA – Mr. Love**

**Mr. Love** reported the following:

PSBA is in the process of revising / updating their platform and is open to suggestions from member districts. Please respond by June 30 with suggestions.

#### **POLICY – Mr. Masarik, Mr. Love**

No report.

#### **ATHLETICS – Mr. Myers, Mr. Hanford**

- The Athletic Fund Financial Report for April 2014, as submitted
- Ratifying the hiring of the following athletic personnel for the 2014-2015 school year in accordance with Board Policy #404 (Pre-Employment Drug Test, #414, Act 34, Act 151, and FBI Record Check (Salary as per Board/HEA Collective Bargaining Agreement,) and/or Board Policy #916.1:

<b>Name</b>	<b>Position</b>
<b>Wells, Zach</b>	Volunteer Varsity Asst. Boys Golf Coach
<b>Novak, John</b>	Volunteer Varsity Asst. Boys Golf Coach
<b>Dotchin, Corey</b>	JV Boys Basketball Coach
<b>Celko, William</b>	Gr. 8 Boys Basketball Coach
<b>Hone, Craig</b>	Football Offensive Coordinator
<b>Anuszek, Todd</b>	Football Defensive Coordinator
<b>Dejidas, Ron</b>	Varsity Football Asst. Coach
<b>Elliott, Beau</b>	Varsity Football Asst. Coach
<b>Heasley, William</b>	Volunteer Varsity Football Coach
<b>Duffy, John</b>	Volunteer Varsity Football Coach
<b>Ostroski, Matt</b>	Volunteer Varsity Football Coach
<b>Bonislowski, Matt</b>	MS Football Head Coach
<b>Foster, Mike</b>	MS Football Asst. Coach
<b>Urbanski, Raymond</b>	Volunteer MS Football Coach
<b>Nowicki, Chris</b>	Volunteer MS Football Coach
<b>Bowser, David</b>	Cross Country Varsity Asst. Coach
<b>Bowser, Marlea</b>	Volunteer Girls Tennis Coach
<b>Jonczak, Drew</b>	Gr. 8 Girls Basketball Coach
<b>Jonczak, Drew</b>	JV Girls Basketball Coach
<b>Chester, Robert</b>	Boys Soccer Varsity Asst. Coach
<b>Reudiger, Derek</b>	Boys Soccer MS Head Coach
<b>Henderson, David</b>	Girls Soccer JV Head Coach
<b>Emanuelson, Kaitlyn</b>	Volunteer Girls Basketball Coach

#### **MISCELLANEOUS**

- **Mrs. Fox** reported that the Board met for Executive Session prior to the beginning of the meeting regarding Personnel items.

### *2014 Highlands School Board Members*

*Carrie Fox – President*      *Ryan Hanford – Vice President*  
*Laura Thimons*      *Jonathon Love*  
*Ron Lang*      *Kerry Myers*  
*Eric Miles*      *Michael Masarik*      *Debbie Beale*